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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING

Monday, January 8, 2009 – 4:00 PM
698 Second Street, Room 221, San Francisco, CA 94107

AGENDA

Item No.
1. ROLL CALL

President	George Lau
Vice President	Victor Makras
Commissioner	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	Andrea Evans

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2. CASE NO. 2007-03: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT AND POSSIBLE APPROVAL OF FINDINGS OF FACT
[Action item]

On June 4, 2007, Chief of Department Joanne Hayes-White filed a verified complaint with the Commission, charging Firefighter Daniel Boreen with misconduct and violation of department Rules and Regulations as follows:

Article 3918 – Unauthorized Leaves of Absence & Abandonment of Employment
Article 3923 – Disobedience
Article 3924 – Insubordination
Article 3926 – Tardiness and Failure to Report

On November 14, 2007, the Commission found H-2 Firefighter Daniel Boreen in violation of the above-listed department Rules and Regulations, and by a unanimous vote, the Commission terminated his employment with the San Francisco Fire Department effective November 14, 2007. The Commission is now considering proposed findings of fact in relation to that decision.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Special Meeting Agenda Item

Members of the public may comment on all matters pertaining to Agenda Item No. 2, including the proposed Findings of Fact and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on Findings of Fact in Closed Session. ***[Action]***

C. Deliberations and Possible Action

1. Deliberations and possible action on Findings of Fact (in Open or Closed Session, per the Commission's vote). ***[Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING

Monday, January 8, 2009 – 4:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

01-06-09A10:35 RCVD

AMENDED AGENDA

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Item No.

1. ROLL CALL

President	George Lau
Vice President	Victor Makras
Commissioner	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	Andrea Evans

2. **CASE NO. 2007-03: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT AND POSSIBLE APPROVAL OF FINDINGS OF FACT**
[Action item]

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B. **Vote on Closed Session:**

1. Vote on whether to conduct deliberations on Findings of Fact in Closed Session. *[Action]*

C. **Deliberations and Possible Action**

1. Deliberations and possible action on Findings of Fact (in Open or Closed Session, per the Commission's vote). ***[Action]***

D. **If Closed Session is held, reconvene in Open Session**

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

3. **ADJOURNMENT**

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING

Thursday, January 8, 2009 – 4:00 PM
698 Second Street, **Room 102**, San Francisco, CA 94107

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AMENDED AGENDA

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Item No.

1. ROLL CALL

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Commissioner	Paul Conroy
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B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on Findings of Fact in Closed Session. ***[Action]***

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1. Deliberations and possible action on Findings of Fact (in Open or Closed Session, per the Commission's vote). ***[Action]***

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1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, January 8, 2009, 6:00 p.m.
698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	George Lau
Vice President	Victor Makras
Commissioner	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PRESENTATION OF GIFT

Presentation of equipment (Rad-57 CO-Oximeter valued at $6,613.08) being gifted to the Fire Department from patient Phillip Cassou as a thank you for saving his life. Commendations from Chief of Department to passerby, BART Police, Engine 35, Medic 64 and Rescue Captain 1 for their contribution to the successful resuscitation of Mr. Cassou.

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3. SFFISE AWARDS

Presentation by Chief of Department acknowledging San Francisco Fire Department members for their many years of volunteer service to the San Francisco Firefighters in Safety Education program, bringing important safety information to tens of thousands of San Francisco's School Children.

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4. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

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5. APPROVAL OF THE MINUTES ~~*[Action]*~~

Discussion and possible action to approve the minutes from the Regular Meeting of December 11, 2008 and the Special Meeting of November 25, 2008 – 4:00 PM.

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~~***President Lau***~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

6. COMMUNICATIONS ~~*[Discussion]*~~

(September 23 through December 31, 2008)

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Communications Addressed Directly to the Commission:

1. From John A. Murphy to the Commission, dated September 23, 2008
2. From Alvin Selva to the Commission, dated September 30, 2008
3. From Tim Howe to the Commission, dated November 3, 2008
4. From Henry J.Larkin to the Commission, dated November 16, 2008
5. From M. James Lee to the Commission, dated November 20, 2008
6. From Michael Song to the Commission, dated November 24, 2008
7. From William Powell to the Commission, dated December 1, 2008
8. From Kathleen Gilbraith to the Commission, dated December 3, 2008
9. From Nicholas Payne to the Commission, dated December 4, 2008
10. From Thomas Jaquysh to the Commission, dated December 4, 2008
11. From Lucia E. Gonzales to the Commission, dated December 5, 2008
12. From Charlie Daley to the Commission, dated December 5, 2008
13. From Uwe Blesching to the Commission, dated December 5, 2008
14. From Claudia Valentino to the Commission, dated December 7, 2008
15. From Siddharth Patel to the Commission, dated December 7, 2008
16. From Brian Cruz to the Commission, dated December 7, 2008
17. From Jeff Jenkins to the Commission, dated December 7, 2008
18. From David Russitaro to the Commission, dated December 7, 2008
19. From Adrienne Johnstone to the Commission, dated December 7, 2008
20. From (Jesse name unreadable) to the Commission, dated December 7, 2008
21. A/Asst. Chief Audry Lee to the Commission, dated December 7, 2008
22. From Robert W. Wilson to the Commission, dated December 7, 2008
23. From Amanda Maystead to the Commission, dated December 7, 2008
24. From Irene Ybarra to the Commission, dated December 7, 2008
25. From Stuart Beach to the Commission, dated December 8, 2008
26. From George K. Dreaper to the Commission, dated December 8, 2008
27. From Lorri Ungaretti to the Commission, dated December 8, 2008
23. From Kevin Smith to the Commissioners, dated December 9, 2008
29. From Evamarie D. Atijera, Evelyn Siliman and Anna del Cid to the Commission, dated

December 10, 2008

30. From Kevin Smith to the Commission, dated December 11, 2008
31. From Anthony M. Valerio to the Commission, dated December 1, 2008
32. From Bryan Hendon to the Commission (undated), received December 8, 2008
33. From Roger Dyer to the Commission (undated), received December 9, 2008
34. From Christine Desrosiers to the Commission (undated), received December 9, 2008
35. From Terrance K. Hogue to the Commission (undated), received December 9, 2008
36. From Michael Chan to the Commission (undated), received December 9, 2008
37. From David Alt to the Commission (undated), received December 9, 2008
38. From Josh On to the Commission (undated), received December 9, 2008
39. From James Mulholland to the Commission (undated), received December 9, 2008
40. From Jonathan Meade to the Commission (undated), received December 9, 2008
41. From Joel Newton to the Commission (undated), received December 11, 2008
42. From Joshua Smith to the Commission (undated), received December 11, 2008
43. ~~A packet of 65 letters hand delivered by Jonathan Meade to the Commissioners at the December 11, 2008 Regular Meeting. (Copies of these and all correspondence are available for viewing at the Fire Commission Office, 698 Second Street, 2nd Floor during normal business hours).~~
44. From Edward Whitmore to the Commission dated December 18, 2008
45. From Donna Perrot to the Commission dated December 27, 2008

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Commendation and Letters of Recognition

1. From Claire Barnum in support of the N.E.R.T. program
2. From Rena G. Bransten thanking paramedics Kelly & Riddick along with Beckwith from RC1, Engine 13 for saving her life.
3. From Hadley R. Roff thanking the women of Engine 16 and Medic 86 for their life-saving efforts on December 19, 2008

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~~*President Lau*~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~**7. COMMISSION MEETING DATES 2009 *[Action]***~~
~~***Discussion and approval of Commission meeting dates for 2009.***~~

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~~*President Lau*~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

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8. FIRE COMMISSION RULES OF ORDER
~~*[Discussion]*~~
Discussion regarding proposed revisions to the Fire Commission Rules of Order.

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~~*President Lau*~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

9. CHIEF OF DEPARTMENT'S REPORT ~~*[Discussion]*~~

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department.

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REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

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~~***President Lau***~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

8. ADJOURNMENT

~~**In Memory Of**~~

~~**Time :**~~ _____

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

The Fire Commission Office is located at 698 Second Street, Room 220, San Francisco, CA 94107. The Fire Commission telephone number is (415) 558-3451; the fax number is (415) 558-3413. The web address is www.sfgov.org/fire_comm/. Office hours are from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Information on Disability Access

The Fire Commission meeting room is wheelchair accessible. The closest accessible MUNI lines serving the Commission's meeting location and Office are the 15 Third, 42 Downtown Loop, and N Judah (Second and King Streets stop). Additional lines serving this location are the 30 Stockton and 45 Union. For more information about MUNI accessible services, call (415) 923-6142.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the Commission Secretary at least two business days before the meeting at (415) 558-3451 to make arrangements. Late requests will be honored, if possible.

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Fire Commission meetings. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Documents for Public Inspection

Documents referred to in this agenda, if not otherwise exempt from disclosure, are available for public inspection and copying at the Fire Commission Office. If any materials related to an item on this agenda are distributed to the Fire Commission after distribution of the agenda packet, those materials, if not otherwise exempt from disclosure, are also available for public inspection at the Fire Commission Office, 698 Second Street, room 220, San Francisco, during normal office hours.

Know Your Rights Under The Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the sunshine ordinance task force. You may contact the current Sunshine Ordinance Task Force Administrator, Frank Darby, Jr., as follows: Sunshine Ordinance Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, Phone: (415) 554-7724, Fax: (415) 554-5784, E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's Web site at http://www.sfgov.org.

San Francisco Lobbyist Ordinance

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING

Monday, January 12, 2009 - 5:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

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AGENDA

Item No.
1. ROLL CALL

President	George Lau
Vice President	Victor Makras
Commissioner	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	Andrea Evans

2. CASE NO. 2008-11: HEARING ON EMPLOYEE DISCIPLINE CHARGES, INCLUDING CONSIDERATION OF A PROPOSED STIPULATION AND POSSIBLE COMMISSION DELIBERATION AND ACTION CONCERNING FORMAL CHARGES FILED BY CHIEF OF DEPARTMENT AGAINST FIREFIGHTER VITANI BENJAMIN, DATED DECEMBER 31, 2008, FOR VIOLATIONS AS FOLLOWS:

San Francisco Fire Department Post-Accident Alcohol and Drug Testing Policy:

- Section 2.3: Violation of this policy may result in disciplinary action, up to and including termination.

- Section 7.1: Following any accident, a driver shall remain at the scene of the accident until released by the Accident Scene Investigator ("SSI") investigating that accident, unless the driver is transported by ambulance from the scene for necessary medical care. The ASI is generally a member of the rank of Battalion Chief or above.

- Section 7.2: After an accident, a driver shall remain readily available for alcohol and drug testing until notified by the ASI that no testing is required or for a 12-hour period, whichever comes first.

- Section 10.1: Any refusal to be tested under this policy will be deemed a positive test result. For purposes of this policy, refusal is defined in the Department's Random On-Duty Alcohol and Drug Testing Policy, section 10.1.

- Section 10.2: In addition, if an ASI determines that alcohol and drug testing is required under this policy, and if a driver either (1) left the scene of the accident before being released by the ASI (unless transported by ambulance from the scene), or (2) failed to remain readily available for the required period of time, then the driver will be deemed to have refused to submit to testing.

- Section 11.l: Department personnel who violate this policy, including those who fail to maintain confidentiality or who interfere in the testing process, or who test positive for alcohol or prohibited drugs may be disciplined as follows:

San Francisco Fire Department Rules and Regulations:

Article 3923, Disobedience: No member shall neglect or refuse to perform any duty, or obey any order of a superior officer pertaining to matters of the Department.

a. Public Comment on Special Meeting Agenda Item and possible Closed Session

Members of the public may comment on Agenda items that are scheduled for discussion or action [Government Code §54954.3(a), Administrative Code §67.15(b)]

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

b. Votes on closed session:

(1) Whether to hold the hearing on the formal charges in closed session ***[Action]***

(2) Whether to conduct deliberations in closed session ***[Action]***

c. Hearing and Deliberations

(1) Hearing on charges (in open or closed session, per the Commission's vote)

(2) Deliberations and possible action on charges (in open or closed session, per the Commission's vote) ***[Discussion and Possible Action]***

d. If closed session is held, reconvene in open session

(1) Report any action taken in closed session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4)

(2) Vote to elect whether to disclose any or all closed session discussions ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Notice of Public Hearing for Amended Fire Commission
Rules of Order

January 12, 2009

NOTICE OF PUBLIC HEARING

AT ITS REGULAR MEETING ON JANUARY 22, 2009, THE FIRE COMMISSION WILL CONSIDER FOR POSSIBLE ADOPTION PROPOSED REVISIONS TO THE FIRE COMMISSION RULES OF ORDER. THE FIRE COMMISSION DISCUSSED THE PROPOSED RULES OF ORDER AT ITS REGULAR MEETING ON JANUARY 8, 2009.

Proposed Fire Commission Rules of Order are available for public inspection and copying at the Fire Commission Office, 698 Second Street, Room 220, San Francisco, during normal office hours.

Monica L. Quattrin
Commission Secretary

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, January 22, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	George Lau
Vice President	Victor Makras
Commissioner	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. SFFISE AWARDS

Presentation by Chief of Department acknowledging San Francisco Fire Department members for their many years of volunteer service to the San Francisco Firefighters in Safety Education program, bringing important safety information to tens of thousands of San Francisco's School Children. Certificates were presented to Department members participating in the SFFISE program at the January 8 meeting, and additional members will be recognized at this meeting.

3. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of January 8, 2009, and the 4:00 PM Special Meeting of January 8, 2009.

5. COMMUNICATIONS
(January 1, 2009 – January 16, 2009)

Communications Addressed Directly to the Commission:

1 To the Commissioners from James Corrigan, dated January 13, 2009
2 To the Commissioners from James Corrigan, dated January 15, 2009

6. ACCEPTANCE OF FEMA GRANT

Discussion and possible action to adopt a resolution requesting that the Board of Supervisors authorize the Department to retroactively accept and expend $297,030 in grant funds from the Federal Emergency Management Agency (FEMA) to develop and implement a comprehensive Advance Driver Training Program for uniformed members.

7. OPERATING BUDGET 2009-2010

Submission of draft operating budget for Commission review and discussion

8. FIRE COMMISSION RULES OF ORDER

Discussion and possible action regarding proposed revisions to the Fire Commission Rules of Order.

9. FIRE COMMISSION ELECTION OF OFFICERS

a. Nomination and election of Commission President
b. Nomination and election of Commission Vice-President

10. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

11. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, February 12, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. HISTORY OF MERITORIOUS AWARDS

Presentation on the history of Departmental Meritorious Awards by Mr. Michael McDowell and retired Department member Scott Peoples.

3. PRESENTATION BY COMMISSION PRESIDENT

4. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

5. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of January 22, 2009 and the minutes of the Special Meeting on January 12, 2009 at 5 PM.

02-10-09A10:47 RCVD

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6. COMMUNICATIONS
(December 28, 2008 – February 6, 2009)

Communications Addressed Directly to the Commission:

1. From James Corrigan to the Commission, dated January 21, 2009
2. From Kevin Ward to the Commission, dated January 26, 2009
3. From Lindy McKnight to the Commission, dated January 26, 2009
4. From Greg Corning to the Commission, dated January 27, 2009
5. From Jack Maita to the Commission, dated January 27, 2009
6. From Martha Ehrenfeld to the Commission, dated January 27, 2009
7. From Norma D. Rodriguez, NERT Haight-Ashbury Team. Captain, to the Commission, dated January 27, 2009
8. From Robert Mansfield to the Commission, dated January 27, 2009
9. From Karla McElroy to the Commission, dated January 28, 2009
10. From Dave Massen to the Commission, dated January 30, 2009
11. From Tom Bernard to the Commission, dated January 30, 2009
12. From Dick Morten to the Commission, dated January 31, 2009
13. From Denyse Jones to the Commission, dated January 31, 2009
14. From Edie Schaffer to the Commission, dated February 1, 2009
15. From James Corrigan to the Commission, dated February 1, 2009
16. From Shannon Hart to the Commission, dated February 4, 2009
17. From Patricia D. McElmury to the Commission, dated February 5, 2009
18. From William David Pendergast to the Commission, dated February 5, 2009

Commendation and Letters of Recognition

1. From Melinda Mills to Chief Joanne Hayes-White, dated December 28, 2008, commending firefighters of Engine 32 and Captain Schultz for their work on December 24, 2008.
2. From Harry P. Aubright to Chief Joanne Hayes-White, dated December 30, 2008, commending Peter Gross and other personnel for their services on December 9, 2008.
3. From Phil Cassou to Chief Joanne Hayes-White, dated January 13, 2009, thanking her for the January 8 Fire Commission meeting honoring the individual who rendered emergency care to him, and thanking June Waechtler for coordinating the event.
4. From Charles and Mary Miller to Captain McGee of Station 10, received January 14, 2009, crediting the fire fighters who helped contain a fire near their home.
5. From Dori Ryken, College & Career Advisor at Mercy High School, to Chief Joanne Hayes-White, dated January 15, 2009, commending Captain Jane Smith, Paramedic Michael Vela and EMT Jason Cortez for their presentation to students.

7. AUXILIARY WATER SUPPLY SYSTEM (AWSS) STUDY

Discussion regarding the recently released report prepared for the City and County of San Francisco Capital Planning Committee regarding the AWSS.

8. OPERATING BUDGET 2009-2010

Submission of final operating budget for Commission approval.

9. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

10. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

The Fire Commission Office is located at 698 Second Street, Room 220, San Francisco, CA 94107. The Fire Commission telephone number is (415) 558-3451; the fax number is (415) 558-3413. The web address is www.sfgov.org/fire_comm/. Office hours are from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Information on Disability Access

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SAN FRANCISCO FIRE COMMISSION

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February 24, 2009 (Special Meeting)

TEXT FONT SIZE

FIRE COMMISSION SPECIAL MEETING
Tuesday, February 24, 2009 - 1:30 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

Item No.
1. ROLL CALL

Commissioner Andrea Evans, Hearing Officer

2. CASE NO. 2008-10: HEARING ON SUSPENSION APPEAL

Hearing on employee suspension appeal in accordance with Section 4001 of the Rules and Regulations. The appeal is on a 2-day suspension for the period January 15 and 16, 2009. Suspension is for violation of the Rules and Regulations as follows:

Section 3926 Tardiness & Failure to Report

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public comment on all matters pertaining to Agenda Item 2, including anything pertaining to the suspension appeal and whether to hold the hearing in closed session

B. Decision by Hearing Officer on whether to hold the hearing in closed session

C. Hearing on suspension appeal (in open or closed session per the Hearing Officer's decision)

D. If closed session is held, reconvene in open session

3. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, February 26, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

2-24-09A10:35 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of February 12, 2009.

4. COMMUNICATIONS
(January 14, 2009 – February 20, 2009)

Communications Addressed Directly to the Commission:

1. From Doug Diboll to the Commission, dated February 8, 2009
2. From Leela Gill to the Commission, dated February 8, 2009
3. From Dee Seligman to the Commission, dated February 9, 2009
4. From Brian White to the Commission, dated February 9, 2009
5. From Fiona Raymond-Cox to the Commission, dated February 10, 2009
6. From John F. Hanley to the Commission, dated February 20, 2009

Commendation and Letters of Recognition

1. To Chief Hayes-White from Denise Towry, dated February 3, 2009, with gratitude from the Entire Orange County Community, for the fire savings efforts of the Strike Team deployed to Orange County
2. To Chief Gardner from Captain Philip Stevens, Station 24 dated January 14, 2009, commending Paramedic Chris Hamilton and EMT Bryan Buna for their care and service on December 14, 2008.

5. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report providing an inventory and cost estimate of all conditions and deficiencies of the Department facilities requiring repair, maintenance or improvement

6. POTENTIAL CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: AS PLAINTIFF. POTENTIAL LITIGATION AGAINST ARSONIST OR ARSONISTS RESPONSIBLE FOR FIRE OCCURRING ON FEBRUARY 8, 2009 AT 327 FELTON STREET.

[Discussion and Possible Action]

A. Public comment on all matters pertaining to the potential closed session.

B. Motion whether to assert attorney-client privilege and go into closed session, pursuant to Sec. 67.10(d)(2) of the San Francisco Sunshine Ordinance (SF Admin. Code Sec. 67.10(d)(2)), and Sec. 54956.9(c) of the Ralph M. Brown Act (Cal. Government Code Sec. 54956.9(c)).

C. Closed session on potential litigation against arsonist or arsonists responsible for fire occurring on February 8, 2009 at 327 Felton Street.

D Reconvene in open session

1. Motion to disclose or not disclose closed session discussion pursuant to Sec. 67.12(a) of the San Francisco Sunshine Ordinance (SF Admin. Code Sec. 67.12(a))

2. Disclosure of action pursuant to Sec. 67.12(b)(2) of the San Francisco Sunshine Ordinance (SF Admin. Code, Sec. 67.12(b)(2)) and Sec. 54957.1(a)(2) of the Ralph M. Brown Act (Cal. Government Code Sec. 54957.1(a)(2)).

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, February 26, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AMENDED AGENDA

02-27-09A10:58 RCVD

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Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of February 12, 2009.

4. COMMUNICATIONS

(January 14, 2009 – February 20, 2009)

Communications Addressed Directly to the Commission:

1. From Doug Diboll to the Commission, dated February 8, 2009
2. From Leela Gill to the Commission, dated February 8, 2009
3. From Dee Seligman to the Commission, dated February 9, 2009
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5. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report providing an inventory and cost estimate of all conditions and deficiencies of the Department facilities requiring repair, maintenance or improvement

6. POTENTIAL CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: AS PLAINTIFF. POTENTIAL LITIGATION AGAINST ARSONIST OR ARSONISTS RESPONSIBLE FOR FIRE OCCURRING ON FEBRUARY 8, 2009 AT 627 FELTON STREET.

[Discussion and Possible Action]

A. Public comment on all matters pertaining to the potential closed session.

B. Motion whether to assert attorney-client privilege and go into closed session, pursuant to Sec. 67.10(d)(2) of the San Francisco Sunshine Ordinance (SF Admin. Code Sec. 67.10(d)(2)), and Sec. 54956.9(c) of the Ralph M. Brown Act (Cal. Government Code Sec. 54956.9(c)).

C. Closed session on potential litigation against arsonist or arsonists responsible for fire occurring on February 8, 2009 at 627 Felton Street.

D Reconvene in open session

1. Motion to disclose or not disclose closed session discussion pursuant to Sec. 67.12(a) of the San Francisco Sunshine Ordinance (SF Admin. Code Sec. 67.12(a))

2. Disclosure of action pursuant to Sec. 67.12(b)(2) of the San Francisco Sunshine Ordinance (SF Admin. Code, Sec. 67.12(b)(2)) and Sec. 54957.1(a)(2) of the Ralph M. Brown Act (Cal. Government Code Sec. 54957.1(a)(2)).

7. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, March 12, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. HISTORIAL SOCIETY REPORT

Presentation on the Fire Department's Historical Society by President Paul Barry.

3. PUBLIC COMMENT

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4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of February 26, 2009.

5. COMMUNICATIONS
(February 27, 2009 – March 6, 2009)

Communications Addressed Directly to the Commission:

1. From Deborah P. Rantz to the Commission, dated February 27, 2009
2. From James Corrigan to the Commission, dated March 3, 2009

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6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

a. Update on the February 5, 2009 arson fire at 627 Felton Street
b. Report on current issues, activities and events within the Department.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

7. POTENTIAL CLOSED SESSION: BRIEFING FROM LEGAL COUNSEL – ANTICIPATED LITIGATION: AS PLAINTIFF. POSSIBLE LITIGATION AGAINST HOME OWNER AND/OR ARSONIST OR ARSONISTS RESPONSIBLE FOR FIRE OCCURRING ON FEBRUARY 5, 2009 AT 627 FELTON STREET.

A. Public comment on all matters pertaining to the potential closed session.

B. Motion whether to assert attorney-client privilege and go into closed session, pursuant to SF Admin. Code Sec. 67.10(d)(2) and Cal. Government Code Sec. 54956.9(c

C. Closed session on potential litigation against homeowner and/or arsonist or arsonists responsible for fire occurring on February 5, 2009 at 627 Felton Street.

D Reconvene in open session

1. Motion to disclose or not disclose closed session discussion pursuant to SF Admin. Code Sec. 67.12(a)

2. Disclosure of action pursuant to SF Admin Code Sec. 67.12(b)(2) and Cal. Government Code Sec. 54957.1(a)(2).

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, March 26, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

03-24-09A10:59 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of March 12, 2009.

4. COMMUNICATIONS
(March 6, 2009 – March 20, 2009)

Communications Addressed Directly to the Commission:

1. From Erica Byrne to the Commission, dated March 17, 2009

Commendation and Letters of Recognition

1. From Robert B. Bennett to Chief Hayes-White, dated February 1, 2009, thanking the personnel on Medical 92 for their great care after his accident on September 11, 2008.
2. From John Lynch to the San Francisco Fire Department, undated, acknowledging the assistance of Engine 34 and Firefighter/Paramedic Martin Spalka for the great care he received following his accident on February 5, 2009.

3. From Anita Sanchez, Executive Director of the Civil Service Commission, to Chief Joanne Hayes-White, dated March 12, 2009, expressing their wishes for the complete recovery of Firefighter/Paramedic Chris Posey and commending the firefighters for their dedication to serve the citizens of San Francisco.

5. LEAVE OF ABSENCE

Discussion and possible action to approve Chief of Department's request for leave of absence with pay for three days, April 14 through April 16, 2008, to attend the Federal Emergency Management Agency(FEMA) National Advisory Council's meeting in Washington, D.C. All trip related expenses will be covered by FEMA. No Fire Department funds will be used for this trip. Deputy Chief Patrick Gardner will serve as acting Chief of Department.

6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on Departmental fee schedule
- Report on revenue recovered for damage to Department property
- Presentation by Marilyn Thompson, Senior Architect - Bureau of Architecture, on the 4-part facilities survey
- Report from Department Physician, Dr. Ramon Terrazas

7. POTENTIAL CLOSED SESSION: BRIEFING FROM LEGAL COUNSEL – ANTICIPATED LITIGATION: AS PLAINTIFF. POSSIBLE LITIGATION AGAINST HOME OWNER AND/OR ARSONIST OR ARSONISTS RESPONSIBLE FOR FIRE OCCURRING ON FEBRUARY 5, 2009 AT 627 FELTON STREET.

A. Public comment on all matters pertaining to the potential closed session.

B. Motion whether to assert attorney-client privilege and go into closed session, pursuant to SF Admin. Code Sec. 67.10(d)(2) and Cal. Government Code Sec. 54956.9(c)

C. Closed session on potential litigation against homeowner and/or arsonist or arsonists responsible for fire occurring on February 5, 2009 at 627 Felton Street.

D Reconvene in open session

1. Motion to disclose or not disclose closed session discussion pursuant to SF Admin. Code Sec. 67.12(a)
2. Disclosure of action pursuant to SF Admin Code Sec. 67.12(b)(2) and Cal. Government Code Sec. 54957.1(a)(2).

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

The Fire Commission Office is located at 698 Second Street, Room 220, San Francisco, CA 94107. The Fire Commission telephone number is (415) 558-3451; the fax number is (415) 558-3413. The web address is www.sfgov.org/fire_comm/. Office hours are from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Information on Disability Access

The Fire Commission meeting room is wheelchair accessible. The closest accessible MUNI lines serving the Commission's meeting location and Office are the 15 Third, 42 Downtown Loop, and N Judah (Second and King Streets stop). Additional lines serving this location are the 30 Stockton and 45 Union. For more information about MUNI accessible services, call (415) 923-6142.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the Commission Secretary at least two business days before the meeting at (415) 558-3451 to make arrangements. Late requests will be honored, if possible.

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Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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(Chapter 67 of the San Francisco Administrative Code)

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San Francisco Lobbyist Ordinance

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, April 9, 2009, 4:00 p.m.
698 Second Street, Room ~~102~~ 221 ■ San Francisco ■ California ■ 94107

AGENDA

04-06-09P02:00 RCVD

Item No.
1. ROLL CALL

GOVERNMENT
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PUBLIC LIBRARY

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Discussion and possible action]

Conference with legal counsel to discuss pending litigation: *Johnson v. Fire Commission*, San Francisco Superior Court Case No. 508519, Action filed: July 8, 2008. Possible action to give direction regarding the pending litigation. This item may be heard in closed session under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1).

A. Public comment on all matters pertaining to agenda item No. 2, including whether to go into closed session.

B. Vote whether to assert the attorney-client privilege and go into closed session to confer with legal counsel, under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1). [Action]

C. Conference with legal counsel regarding pending litigation, and possible action to give direction regarding pending litigation. Open or closed session, per Commission vote. [Discussion and possible action]

D. If closed session is held, reconvene in open session.

1. Vote whether to disclose any or all closed session discussions, under San Francisco Administrative Code §67.12(a). [Action]

2. Disclosure of action under Government Code §54957.1(a) and San Francisco Administrative Code §67.12(b)(2).

3. ADJOURNMENT

04-06-09P02:00 RCVD

SAN FRANCISCO FIRE COMMISSION

GOVERNMENT DOCUMENTS DEPT

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FIRE COMMISSION SPECIAL MEETING

Thursday, April 9, 2009 – 5:15 p.m.
698 Second Street, Room 221, San Francisco, CA 94107

AGENDA

Item No.

I. ROLL CALL

—President ~~George Lau~~Victor Makras
—Vice President ~~Victor Makras~~Stephen A. Nakajo
—Commissioner ~~Stephen A. Nakajo~~Paul Conroy
—Commissioner ~~Paul Conroy~~George Lau
— Commissioner Andrea Evans

2. CASE NO. 2008-10: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT AND POSSIBLE APPROVAL OF FINDINGS OF FACT~~EMPLOYEE SUSPENSION APPEAL~~ ***[Action item]***

In accordance with Section 4001 of the Rules and Regulations, employee has appealed ~~his~~ a 2-day suspension for the period January 15 and 16, 2009. Employee is charged with violation of the Rules and Regulations as follows:

—Section 3926 – Tardiness & Failure to Report

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

On March 26, 2009, by unanimous vote of the members present, the Commission denied employee's suspension appeal and upheld the 20-day suspension. The Commission is now considering proposed findings of fact in relation to that decision.

This case may be heard in closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on all matters pertaining to Agenda Item No. 2, including the proposed Findings of Fact and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

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B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on proposed Findings of Fact in Closed Session. *[Action]*

C. Deliberations and Possible Action

1. Deliberations and possible action on proposed Findings of Fact (in open or closed session, per the Commission's vote). *[Action]*

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

3. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, April 9, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

04-06-09P02:00 RCVD

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President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Special Meeting of March 26, 2009.

4. PRESENTATION ON THE PORTABLE WATER SUPPLY SYSTEM

History, background and overview of the Portable Water Supply System, presented by Retired Assistant Division Chief Frank Blackburn, Charles Scawthorn, Ph.D., and A/Capt. Tom Doudiet.

5. ACCEPTANCE OF DEPARTMENT OF FISH AND GAME GRANT

Discussion and possible action to adopt a resolution recommending that the Board of Supervisors authorize the Department to retroactively accept and expend $25,000 in grant funds from the State of California Department of Fish and Game, Office of Spill Prevention and Response (OSPR), to purchase equipment to give the Department the ability to deal with the immediate response needs after an oil spill.

6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including the fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, April 23, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

04-22-09A11:27 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the Regular Meeting of March 26, 2009, the Special Meeting on April 9, 2009 at 4 PM, and the Special Meeting on April 9, 2009 at 5:15 PM.

4. COMMUNICATIONS
(April 2, 2009 – April 17, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Shaun Mooney – Commander, San Francisco Fire Reserve, dated April 2, 2009

5. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including fiscal year 2008/2009 budget and the 2009/2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on industrial injuries and leaves

6. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, May 14, 2009, 4:00 p.m.
698 Second Street, Room 221 ■ San Francisco ■ California ■ 94107

AGENDA

05-13-09A11:09 RCVD

Item No.

1. ROLL CALL

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PUBLIC LIBRARY

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Conference with legal counsel to discuss pending litigation: *Johnson v. Fire Commission*, San Francisco Superior Court Case No. 508519, Action filed: July 8, 2008. Possible action to give direction regarding the pending litigation. This item may be heard in closed session under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1).

A. Public comment on all matters pertaining to agenda item No. 2, including whether to go into closed session.

B. Vote whether to assert the attorney-client privilege and go into closed session to confer with legal counsel, under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1).

C. Conference with legal counsel regarding pending litigation, and possible action to give direction regarding pending litigation. Open or closed session, per Commission vote.

D. If closed session is held, reconvene in open session.

1. Vote whether to disclose any or all closed session discussions, under San Francisco Administrative Code §67.12(a).
2. Disclosure of action under Government Code §54957.1(a) and San Francisco Administrative Code §67.12(b)(2).

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, May 14, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

05-13-09A11:06 RCVD

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meetings of April 9, 2009 and April 23, 2009.

4. COMMUNICATIONS
(April 20, 2009 – May 8, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Jon Garrett, dated May 2, 2009
2. To the Commission from Danielle Ritter, dated May 4, 2009
3. To the Commission from Sandy Bernardoni, dated May 4, 2009
4. To the Commission from Rose Fabrao, dated May 4, 2009
5. To the Commission from Diane Schultheis, dated May 4, 2009
6. To the Commission from David Litwin, dated May 4, 2009
7. To the Commission from Mike Waters, dated May 4, 2009
8. To the Commission from Dick Boyd, dated May 4, 2009

9. To the Commission from Antoinette Cresci, dated May 4, 2009
10. To the Commission from James Corrigan, dated May 4, 2009
11. To the Commission from Sally Bennett, dated May 5, 2009
12. To the Commission from Brandon Guzman, dated May 5, 2009
13. To the Commission from Susan Burgess, dated May 7, 2009
14. To the Commission from Frank Harrington, dated May 8, 2009

Commendation and Letters of Recognition

1. From Takanori Okuda, Departing Consul of Intergovernmental Affairs, Office of the Consulate General of Japan, to Chief Hayes-White with gratitude for the Department's years of assistance and partnership-building with the Japanese community (Dated: March 18, 2009)
2. From Betsy Nolan to Chief Hayes-White, for the live-saving efforts performed on her husband, Robert Kunze, on Saturday, January 3, 2009, by Medic 56, Station 70, Engine 5, and Engine 21 (Dated: March 20, 2009)
3. From Susan Promses, MD, UCSF Department of Emergency Medicine, to Chief Hayes-White, thanking Captains Phil Harvey, Jeff Meyers and Terry Hogue for planning the Residency Disaster Table Top Exercise at SFGH on March 12, 2009 (Dated: March 23, 2009)
4. From Pablo and Flory Magat to the Department, with appreciation for the quick response and medical rescue efforts for Mr. Magat on March 21, 2009 (Dated: March 25, 2009)
5. From Jonathan Dunn to Medic 49 and members Steve Shaw and Tyrone Harper for attending to his recovery on March 27, 2009 (Dated: April 4, 2009)
6. From James M. Hartman, visitor from Pittsford, NY, to Chief Hayes-White commending the Department for the competent medical attention he received after an accident on April 3, 2009 (Dated: April 14, 2009)
7. From Cassandra Shea Lee to Chief Hayes-White, commending the Department for the medical care and assistance to her father administered by Engine 40 and Ambulance 62 on April 29, 2009 (Dated: April 20, 2009)
8. From Alfredo Pedroza, Mayor Newsom's Liaison to Districts 9 & 11 and the Latino Community, to Natalie Levchenko, with thanks for support and contributions to the Mayor's Annual March Gladness event on March 28, 2009.
9. From Neo Cowan of the Blind Babies Foundation to Chief Hayes-White, thanking Engine 14 Capt. John Hanley and Firefighters Mike Carion, Marybeth Jenson, and Scott Eberhart for helping make the Annual Beeper Egg Hunt on April 11, 2009 a special day for the client families (Dated: April 28, 2009)

5. LEAVE OF ABSENCE

Discussion and possible action to approve Chief of Department's request for leave of absence with pay for three days, June 22-24, 2009, to attend the Metropolitan Fire Chief's Conference in Edmonton, Alberta Canada. All trip related expenses are included in the current fiscal year budget. Deputy Chief Patrick Gardner will serve as acting Chief of Department.

6. REPORT FROM DEPARTMENT OF HUMAN RESOURCES

Report on the H-2 Examination status, including job announcement, application filing, examination component and approval of contract with an exam consultant.

7. HISTORICAL SOCIETY REPORT

Annual Report, presented by San Francisco Fire Department Historical Society Director Mike Braun.

8. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including the following:

- Safety Investigation Report on fire at 627 Felton Street;
- Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

9. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, May 28, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

05-26-09A09:00 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the special meeting on May 14, 2009 and the regular meeting on May 14, 2009.

4. COMMUNICATIONS
(May 15, 2009 – May 22, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Jody Antivola, dated May 15, 2009
2. To the Commission from Marie Squaglia, dated May 17, 2009
3. To the Commission from Charlene Mori, dated May 17, 2009
4. To the Commission from Antoinette Alessandra, dated May 18, 2009
5. To the Commission from Eleanor Fachner, dated May 18, 2009
6. To the Commission from Rick Mori, dated May 18,2009
7. To the Commission from Lenore LaRocca, dated May 18, 2009

8. To the Commission from Paula Fachner, dated May 18, 2009
9. To the Commission from Diana Liedtke, dated May 18, 2009
10. To the Commission from Pat Woodward, dated May 18, 2009
11. To the Commission from Robert Mori, dated May 18, 2009
12. To the Commission from Dalyn SooHoo, dated May 18,2009
13. To the Commission from JoAnne Hernandez, dated May 18, 2009
14. To the Commission from Barbara LaRocca, dated May 19, 2009
15. To the Commission from Patricia Coray, dated May 20, 2009
16. To the Commission from Robert Kuehl, dated May 20, 2009
17. To the Commission from Heather Gulyash, dated May 20, 2009
18. To the Commission from Miranda Gulyash, dated May 20, 2009
19. To the Commission from Bernard Dethiers, dated May 20, 2009
20. To the Commission from Jessica Cornett, dated May May 21, 2009
21. To the Commission from Dariush Amiri, dated May 21, 2009
22. To the Commission from Sue Waldron, dated May 21, 2009

Commendation and Letters of Recognition

1. From U.S. Coast Guard Captain P.M. Gugg to Chief Hayes-White, thanking the department for assistance during the 2009 Blessing of the Fleet and Opening Day on the Bay.
2. From Valerie N. Klung to Chief Hayes-White, thanking the SF Dept. of Emergency Services for the quick response to the 911 call for her on March 27, 2009.
3. From Judith Robinson to Captain Fred Walsh in appreciation for the memorial plaque dedication organized by Station 28 on April 18, 2009.

5. APPROVAL OF CONTRACT

Discussion and possible action to approve a contract with Personnel Decisions Inc. for consultant services on the H-4 and H-6 promotional examinations. The term of the agreement is September 1, 2008 through August 31, 2009, and the City shall have one (1) option to extend the term for a period of up to 1 year.

6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including the following:

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Fema Grant Application

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, June 11, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

06-08-09P01:19 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on May 28, 2009.

4. COMMUNICATIONS
(May 22, 2009 – June 5, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Edwin Lee, dated May 22, 2009
2. To the Commission from Danielle Hougard, dated May 22, 2009
3. To the Commission from Sarah Grove, dated May 22, 2009
4. To the Commission from Daphne Blumenthal, dated May 22, 2009
5. To the Commission from Michael Carabello, dated May 22, 2009
6. To the Commission from James Wong, dated May 22, 2009
7. To the Commission from Ken Minkus, dated May 23, 2009
8. To the Commission from Daniel Belena, dated May 25, 2009

9. To the Commission from Carlo Cestarollo, dated May 25, 2009
10. To the Commission from Mary Matvy, dated May 26, 2009
11. To the Commission from Marie Squaglia, dated May 27,2009
12. To the Commission from Elyse Hoffman, dated May 27, 2009
13. To the Commission from Susan Pratt, dated May 27, 2009
14. To the Commission from Dorothy Danielson, dated May 28, 2009
15. To the Commission from Lily Woo, dated May 30, 2009
16. To the Commission from Edward Woo, dated May 30, 2009

Commendation and Letters of Recognition

1. From Bobbye Kay Ferguson to Chief Hayes-White thanking the crew of Engine Company 16 (Lt. Brock Wells, FF Gabe Shin, FF Mark Lopez and FF Tim Neff) for professional medical assistance administered to her husband Jim Ferguson. (Dated: May 13, 2009)
2. From Peter Franklin, Director of Security at the Pyramid Center, to Chief Hayes-White complimenting Battalion Chiefs Kirk Richardson, Zach Pumphrey and Robert Postel for their organization and preparation for the three-day High-Rise fire fighting protocol (Dated: May 29,2009)

5. FIRE DEPARTMENT SERVICES IN THE PRESIDIO

Discussion regarding fire suppression and emergency medical services provided by the Department in the Presidio; presentation on the proposed methodology to analyze the value of Department services in the Presidio, and possible action to accept the proposed methodology for services provided, or, recommend rates for services provided.

6. TOXICOLOGY ANALYSIS AND MRO REPORTING SERVICES CONTRACT

Discussion and possible action to approve Fire Department Contract # 08/09 – 4091, Toxicology and MRO Reporting Services, for an amount not to exceed One Hundred Thousand Dollars ($100,000). The vendor selected following competitive RFP is Comprehensive Drug Testing, Inc (CDT) of Santa Ana, CA, for the period July 1, 2009 through June 30, 2011.

7. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, June 25, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on June 11, 2009.

4. COMMUNICATIONS
(June 8, 2009 – June 19, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Diane Rivera, dated June 10, 2009
2. To the Commission from Dee Seligman, dated June 11, 2009
3. To the Commission from Richard Stacks, dated June 12, 2009
4. To the Commission from Richard Stacks, dated June 16, 2009
5. To the Commission from Jeremiah Rosenthal, dated June 16, 2009
6. To the Commission from Norma D. Rodriguez, dated June 17, 2009
7. To the Commission from Richard Stacks, dated June 19, 2009

06-23-09A11:37 RCVD

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Commendation and Letters of Recognition

1. To Chief Hayes-White from the Donna R. Lew of the American Heart and Stroke Association, thanking Section Chief Sebastian Wong for bringing an ambulance and speaking with students at the Chinese Education Center on Friday, May 29, 2009.
2. To Chief Hayes-White from Charles Byrd thanking the department for the outstanding response to the fire at 1411-D Flounder Court on Sunday, June 7, 2009, and for contacting the Red Cross to assist the affected tenants in securing emergency housing.
3. To Chief Hayes-White from Lisa Shek, Principal at the Chinese Education Center, commending Section Chief Sebastian Wong for providing an excellent ambulance tour for all of the students and giving a valuable presentation on medical emergencies in fluent Chinese.

5. LEAVE OF ABSENCE

Discussion and possible action to approve Chief of Department's request for leave of absence with pay for three days, July 28-30, 2009, to attend the Federal Emergency Management Agency's National Advisory Council quarterly meeting in Grand Forks, ND. Deputy Chief Patrick Gardner will serve as acting Chief of Department.

6. CONTRACT FOR H-33 EXAM

Discussion and possible action to approve a contract in the amount of One Hundred Forty Three Thousand, Fifty Dollars ($143,050) with E.L. Goldberg and Associates for expert consultant services on the H-33 EMS Captain promotional examination. The term of the agreement is July 1, 2009 through June 30, 2010, and the City shall have one (1) option to extend the term for a period of up to one year.

7. FIRE SIMULATOR MAINTENANCE AND REPAIR CONTRACT

Discussion and possible action to approve a contract from Kiddie Fire Trainers, Inc., for an amount not to exceed Eighty Five Thousand Dollars ($85,000) for proprietary preventive and corrective maintenance and repair services for the Fire Trainer T-1000 Fire Simulator.

8. FIRE COMMISSION ANNUAL STATEMENT OF PURPOSE

Discussion and possible action to adopt the Fire Commission Annual Statement of Purpose for Fiscal Year 2009-2010.

9. RESOLUTION REGARDING REQUIRED REPORTS AND SUBMISSIONS

Discussion and possible action to update Fire Commission Resolution 2008-05 establishing required submissions and reports and scheduling recurring reports and actions.

10. FIRE DEPARTMENT SERVICES IN THE PRESIDIO

Report and discussion regarding fire suppression and emergency medical services provided by the Department in the Presidio; possible action to accept the proposed methodology for services provided or, recommend rates for services provided.

11. RESOLUTION: DEACTIVATION OF ENGINE 35

Discussion and possible action to adopt a resolution to deactivate Engine 35.

12. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

13. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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quick response to an injured member of San Francisco Cruises.

2. To Chief Hayes-White from Wallace B. Anderson, Jr. commending Medic 72 and Engine 49 personnel for their caring response to his daughter on June 19, 2009.
3. To Chief Hayes-White from Amy P. Hart, M.D., Chief Medical Examiner, commending Battalion Chief Kevin Burke, Battalion 2 and Engine 26 personnel, for monitoring the disposal and detonation of a potentially explosive chemical at the Forensic Laboratory.

5. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS

Discussion regarding four of six proposed Fire Department Administrative Bulletins. The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted a public hearing on Friday, June 12, 2009, to allow the public to provide input on the proposed bulletins. The remaining two bulletins are pending further review by the Department and will be presented at a future meeting. The bulletins under consideration at this meeting are: AB 2.10 Checklist: Approval of Locks on Elevator Lobby Doors, AB 3.03 Fire Alarm Certification, AB 4.13 Sprinkler and Standpipe Flow Rate and Required Pressures, and AB 5.10 Safety Requirements for Cooking at Outdoor Food and Street Fairs. The bulletins that will be presented at a future meeting are: AB 2.11 Submittal Guidelines for Emergency Evacuation Signs, and AB 5.09 Lockbox Program – Guideline for New and Replacement Lockboxes. The final versions of the four bulletins being discussed at this meeting have been posted on the Department's website since June 30, 2009. This item is anticipated to appear on the July 23, 2009 agenda for possible action.

6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, July 9, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PRESENTATION OF RETIREMENT CERTIFICATES

Presentation of Retirement Certificates by Chief of Department, Joanne Hayes-White.

3. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

4. COMMUNICATIONS
(June 22, 2009 – July 1, 2009)

07-03-09A11:18 RCVD

Communications Addressed Directly to the Commission:

1. To the Commission from Robert V. Piva, dated June 23, 2009
2. To the Commission from John W. Piva, dated June 23, 2009
3. To the Commission from Amber Westbrook, dated June 23, 2009
4. To the Commission from Diane Rivera, dated June 24, 2009
5. To the Commission from Richard Stacks, dated June 28, 2009

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Commendation and Letters of Recognition

1. To Chief Hayes-White from Thomas C. Escher, President of San Francisco Cruises, commending Battalion Chief Gerald Scullion and his company for their professional and

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, July 23, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

07-22-09A10:43 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on June 25, 2009.

4. COMMUNICATIONS
(July 3, 2009 – July 17, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Al Duncan, dated July 3, 2009
2. To the Commission from Erika A. Lockhart, dated July 15, 2009
3. To the Commission from John Hanley – President, Local 798, dated July 17, 2009

Commendation and Letters of Recognition

1. To the SF EMS Department from Fred Cox, thanking the responding Department members for service received for a medical incident on March 4, 2009 (Dated April 23, 2009)

2. To Chief Hayes-White from Deni Gilford, commending Engine 5 and Medic 68 for their timely and efficient care for a medical incident for a family member on May 9, 2009 (Dated May 11, 2009)
3. To Chief Hayes-White from Robert J. Kenneth, commending the Firefighters and Paramedics from Station 14 who responded to a medical incident for a family member (Dated June 26, 2009)
4. To Chief Hayes-White from Joy Wagner, Rincon Associates, thanking Station 8 members for service rendered during a recent building false alarm (Dated July 6, 2009)

5. FIRE COMMISSION ATTENDANCE REPORT

Discussion and possible action to approve the Fire Commission attendance report for fiscal year 2008-2009.

6. RESOLUTION REGARDING FIRE AND EMS APPARATUS AND VEHICLE REPLACEMENT PROGRAM

Discussion and possible action to update and approve Fire Commission Resolution 2007-05: Fire and EMS Apparatus and Vehicle Replacement Program.

7. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS

Discussion and possible action to approve four proposed Fire Department Administrative Bulletins: AB 2.10 Checklist: Approval of Locks on Elevator Lobby Doors, AB 3.03 Fire Alarm Certification, AB 4.13 Sprinkler and Standpipe Flow Rate and Required Pressures, and AB 5.10 Safety Requirements for Cooking at Outdoor Food and Street Fairs. The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted a public hearing on Friday, June 12, 2009. The final versions of the bulletins have been posted on the Department's website since June 30, 2009. This item was a discussion item at the Commission's July 9, 2009 meeting.

8. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on status of Fire Auxiliary Reserves

9. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

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Information on Disability Access

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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Know Your Rights Under The Sunshine Ordinance
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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, July 23, 2009, 6:00 p.m.
698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AMENDED AGENDA

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Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PROMOTIONAL BADGE PINNING

Promotional badge pinning for newly-appointed Battalion Chief George Ohlson, by Chief of Department Joanne Hayes-White.

3. PUBLIC COMMENT

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~~3~~4. APPROVAL OF THE MINUTES~~—[Action]~~

Discussion and possible action to approve the minutes from the regular meeting on June 25, 2009. ~~(maybe July 9)~~

~~*President Makras*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner ____ moves*~~
~~*Commissioner ____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

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~~4~~5. COMMUNICATIONS ~~*[Discussion]*~~
(July 3, 2009 – Jul~~ne~~y 17, 2009~~)~~

Communications Addressed Directly to the Commission:

1. To the Commission from Al Duncan, dated July 3, 2009
2. To the Commission from Erika A. Lockhart, dated July 15, 2009
3. To the Commission from John Hanley – President, Local 798, dated July 17, 2009

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Commendation and Letters of Recognition

1. To the SF EMS Department from Fred Cox, thanking the responding Department members for service received for a medical incident on March 4, 2009 (Dated April 23, 2009)~~To Chief Hayes-White from~~
2. To Chief Hayes-White from Deni Gilford, commending Engine 5 and Medic 68 for their timely and efficient care for a medical incident for a family member on May 9, 2009 (Dated May 11, 2009)
3. To Chief Hayes-White from Robert J. Kenneth, commending the Firefighters and Paramedics from Station 14 who responded to a medical incident for a family member (Dated June 26, 2009)
4. To Chief Hayes-White from Joy Wagner, Rincon Associates, thanking Station 8 members for service rendered during a recent building false alarm (Dated July 6, 2009)

~~*President Makras*~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~5~~6. FIRE COMMISSION ATTENDANCE REPORT ~~*(Discussion and possible action)*~~

Discussion and possible action to approve the Fire Commission attendance report for fiscal year 2008-2009.

~~*President Makras*~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

67. RESOLUTION REGARDING FIRE AND EMS APPARATUS AND VEHICLE REPLACEMENT PROGRAM ~~*[Discussion and possible action]*~~

Discussion and possible action to update and approve Fire Commission Resolution 2007-05: Fire and EMS Apparatus and Vehicle Replacement Program.

~~*President Makras*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

~~7~~8. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS ~~*[Discussion and possible action]*~~

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Discussion and possible action to approve four proposed Fire Department Administrative Bulletins: AB 2.10 Checklist: Approval of Locks on Elevator Lobby Doors, AB 3.03 Fire Alarm Certification, AB 4.13 Sprinkler and Standpipe Flow Rate and Required Pressures, and AB 5.10 Safety Requirements for Cooking at Outdoor Food and Street Fairs. The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted a public hearing on Friday, June 12, 2009. The final versions of the bulletins have been posted on the Department's website since June 30, 2009. This item was a discussion item at the Commission's July 9, 2009 meeting.

~~*President Makras*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

89. CHIEF OF DEPARTMENT'S REPORT ~~*[Discussion]*~~

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on status of Fire Auxiliary Reserves

910. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, August 13, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meetings on July 9 and July 23, 2009.

4. COMMUNICATIONS
(July 12, 2009 – August 7, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Robert Boudoures, Ret. Asst. Chief, dated July 20, 2009
2. To the Commission from Ericka A. Lockhart, dated July 22, 2009
3. To the Commission from George D. Smith, dated August 3, 2009
4. To the Commission from Karena Kong, dated August 3, 2009
5. To the Commission from Kenny Kong, dated August 3, 2009
6. To the Commission from Kent Kwan, dated August 3, 2009
7. To the Commission from Brian Lee, dated August 3, 2009
8. To the Commission from Micki Jones, dated August 6, 2009

Commendation and Letters of Recognition

1. To Mayor Gavin Newsom from Courtney Billups, commending the Fire and Police Departments for their excellent work at the Bay to Breakers race. (Dated May 21, 2009)
2. From Paul Kerins with gratitude for hospitality received at Station #43, which served as a polling station on Election Day. (Dated May 25, 2009)
3. To Chief Hayes-White from Thomas J. Brandi thanking the members who attended to his son on June 23, 2009. (Dated July 8, 2009)
4. To Chief Hayes-White from David G. Tresmontan, Vice President, District Police Services for the Federal Reserve Police, thanking her and Station 13 for their participation in the bank's recent full building emergency evacuation drill. (Dated July 23, 2009)
5. To Chief Hayes-White from Luis Da Silva, Fire Marshal of the South San Francisco Fire Department, thanking SFFD for dispatching the gas tanker which refueled their rigs during the fire at the Columbus Salami Company on July 23, 2009. (Dated July 27, 2009)
6. To Chief Hayes-White from Catherine M. Paul thanking Medic 19 for their services attending to her medical emergency. (Received July 31, 2009)
7. To Chief Hayes-White from Thomas D. Marovich, Sr., for her kind words regarding the passing of his son, U.S. Forest Service Firefighter Thomas D. Marovich, Jr. (Dated August 3, 2009)

5. RESOLUTION REGARDING AGREEMENT TO PROVIDE SERVICES TO PORTIONS OF THE HUNTERS POINT NAVAL SHIPYARD

Discussion and possible action to adopt a Resolution recommending that the Board of Supervisors authorize the Fire Department to enter a five-year Cooperative Agreement with the United States Navy to provide fire and emergency medical services to portions of the Hunters Point Naval Shipyard remaining under federal ownership, and to accept and expend funds provided to the Fire Department by the Navy as reimbursement for services provided under the Agreement.

6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, August 27, 2009, 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THIS MEETING HAS BEEN CANCELLED

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meetings on July 9, 2009 and August 13, 2009.

4. COMMUNICATIONS
(August 10, 2009 – August 21, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from DeWitt M. Lacey, received August 10, 2009
2. To the Commission from George Douglas, dated August 20, 2009

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5. RESOLUTION REGARDING AGREEMENT TO PROVIDE SERVICES TO PORTIONS OF THE HUNTERS POINT NAVAL SHIPYARD

Discussion and possible action to adopt a Resolution recommending that the Board of Supervisors authorize the Fire Department to enter a five-year Cooperative Agreement with the United States Navy to provide fire and emergency medical services to portions of the Hunters Point Naval Shipyard remaining under federal ownership, and to accept and expend funds provided to the Fire Department by the Navy as reimbursement for services provided under the Agreement.

6. REPORT ON FIRE AND MEDICAL SERVICES TO THE PRESIDIO

Report on providing fire and medical services to the Presidio, incorporating a fee schedule and rates for service after September 1, 2009.

7. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on final budget for current fiscal year and on budget priorities for upcoming fiscal year

8. ADJOURNMENT

CANCELLED

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Tuesday, September 8, 2009 - 9:30 AM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

Item No.
1. ROLL CALL

Commissioner Stephen Nakajo, Hearing Officer

2. CASE NO. 2009-01: HEARING ON SUSPENSION APPEAL

Hearing on employee suspension appeal in accordance with Article 40 of the Rules and Regulations. The appeal is on a 2-day suspension for the period June 20 and 21, 2009. Suspension is for violation of the Rules and Regulations as follows:

Section 3923 – Disobedience

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public comment on all matters pertaining to Agenda Item 2, including anything pertaining to the suspension appeal and whether to hold the hearing in closed session

B. Decision by Hearing Officer on whether to hold the hearing in closed session

C. Hearing on suspension appeal (in open or closed session per the Hearing Officer's decision)

D. If closed session is held, reconvene in open session

3. ADJOURNMENT

09-03-09P12:53 RCVD

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No. 2009-10

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, September 10, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meetings on July 9, 2009 and August 13, 2009.

4. COMMUNICATIONS
(August 10, 2009 – September 4, 2009)

Communications Addressed Directly to the Commission:

09-08-09A11:10 RCVD

1. To the Commission from DeWitt M. Lacey, received August 10, 2009
2. To the Commission from George Douglas, dated August 20, 2009
3. To the Commission from John F. Hanley, President Local 798, dated August 31, 2009
4. To the Commission from Elmer Carr, received August 31, 2009
5. To the Commission from Boris Erlikh, dated September 1, 2009
6. To the Commission from Nancy Thompson, dated September 2, 2009

GOVERNMENT
DOCUMENTS DEPT

SEP - 8 2009

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7. To the Commission from John Hanley, President Local 798, dated September 4, 2009

5. HISTORICAL SOCIETY REPORT

Semi-annual report by the San Francisco Fire Department Historical Society on its activities and finances, including an accounting of Willmann Trust funds disbursed by the Commission to the Historical Society. Presented by Historical Society President Paul Barry.

6. RESOLUTION RECOMMENDING BOARD OF SUPERVISOR AUTHORIZATION FOR A COOPERATIVE AGREEMENT WITH THE U.S. NAVY FOR THE FIRE DEPARTMENT TO PROVIDE SERVICES TO THE HUNTERS POINT NAVAL SHIPYARD

Discussion and possible action to adopt a Resolution recommending that the Board of Supervisors authorize the Fire Department to enter a five-year Cooperative Agreement with the United States Navy to provide fire and emergency medical services to portions of the Hunters Point Naval Shipyard remaining under federal ownership, and to accept and expend funds provided to the Fire Department by the Navy as reimbursement for services provided under the Agreement.

7. RESOLUTION REGARDING FIRE AND EMS APPARATUS AND VEHICLE REPLACEMENT PROGRAM

Discussion and possible action to approve a resolution updating the Fire and EMS Apparatus and Vehicle Replacement Program (previously adopted in Fire Commission Resolution 2007-05).

8. RESOLUTION REGARDING FULLY EQUIPPED APPARATUS

Discussion and possible action to adopt a Resolution requiring secondary apparatus to be fully equipped 24/7, effective November 1, 2009.

9. SUPPLEMENTAL BUDGET REQUEST TO PURCHASE FIRE AND EMS VEHICLES AND EQUIPMENT

Discussion and possible action to request the Board of Supervisors approve a supplemental budget appropriation of Ten Million Dollars ($10,000,000) to purchase Fire and EMS vehicles and equipment.

10. REPORT ON FIRE AND EMERGENCY MEDICAL SERVICES TO THE PRESIDIO

Report on the Fire Department providing fire and emergency medical automatic aid response to the Presidio, including the following topics:

- Status of contract negotiations with the Presidio; and
- Status of $2.5 million dollar budget item associated with the Presidio contract.

Discussion and possible action to

- Reaffirm or extend the notice for ceasing automatic aid response to the Presidio effective September 1, 2009; and

- Adopt fee schedule and rates for services provided after September 1, 2009, for recommendation to the Board of Supervisors, or take other action related to reimbursement for services.

11. OUT OF COUNTY TRANSPORTS

Report on the Department's out of county medical transports. Discussion and possible action to reaffirm current policy or adopt a policy of reducing service to out of county transports, or take other action.

12. EMS RESPONSE TIMES

Presentation on the Department's EMS response times, and its strategies and time frame for meeting EMS response time requirements. Discussion and possible action to approve the Department's strategies and time frame or take other action related to response times.

13. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications.

14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Conference with legal counsel to discuss pending litigation: Johnson v. Fire Commission, San Francisco Superior Court Case No. 508519, Action filed: July 8, 2008. This item may be heard in closed session under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1).

A. Public comment on all matters pertaining to agenda item No. 13, including whether to go into closed session.

B. Vote whether to assert the attorney-client privilege and go into closed session to confer with legal counsel, under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1).

C. Conference with legal counsel regarding pending litigation. Open or closed session, per Commission vote.

D. If closed session is held, reconvene in open session. Vote whether to disclose any or all closed session discussions, under San Francisco Administrative Code §67.12(a).

15. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING

Thursday, September 24, 2009 – 4:00 PM

698 Second Street, Room 201, San Francisco, CA 94107

09-21-0920(-11) RCVD

AGENDA

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SEP 21 2009

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Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AS DEFENDANT REGARDING ALLEGED IMPROPER VIDEO SURVEILLANCE AT ARSON UNIT DURING FALL 2008 [*Discussion and possible action*]

A. Public comment on all matters pertaining to agenda item No. 2, including whether to go into closed session.

B. Motion whether to assert the attorney-client privilege and go into closed session under San Francisco Administrative Code §67.10(d)(2) and California Government Code §54956.9(b).

C. Closed session on anticipated litigation as defendant regarding alleged improper video surveillance at Arson Unit in Fall 2008.

D. Reconvene in open session:

1. Disclosure of action if required under Government Code §54957.1(a)(2) and San Francisco Administrative Code §67.12(b)(2).

2. Vote whether to disclose any or all closed session discussions, under San Francisco Administrative Code §67.12(a).

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [*Discussion*]

Conference with legal counsel to discuss pending litigation: *Johnson v. Fire Commission*, San Francisco Superior Court Case No. 508519, Action filed: July 8, 2008. This item may be heard in closed session under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1).

A. Public comment on all matters pertaining to agenda item No. 3, including whether to go into closed session.

B. Vote whether to assert the attorney-client privilege and go into closed session to confer with legal counsel, under Government Code §54956.9(a) and San Francisco Administrative Code §67.10(d)(1). [*Action*]

C. Conference with legal counsel regarding pending litigation. Open or closed session, per Commission vote.

D. If closed session is held, reconvene in open session. Vote whether to disclose any or all closed session discussions, under San Francisco Administrative Code §67.12(a). [*Action]*

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

September 14, 2009

Notice of Special Meeting Regarding Proposed Rules

AT A SPECIAL MEETING AT 5:00 P.M. ON SEPTEMBER 24, 2009, THE FIRE COMMISSION WILL CONSIDER THE FOLLOWING PROPOSED RULES FOR ADOPTION: RULES FOR ADMINISTRATIVE APPEAL IN CASE NO. 2008-03.

Monica L. Quattrin
Commission Secretary

09-14-09W08:57 RCVD

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SEP 14 2009

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, September 24, 2009 – 5:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

09-21-2009 1:11 RCVD

AGENDA

Item No.
1. ROLL CALL

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SEP 21 2009

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President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CASE NO. 2008-03: COMMISSION CONSIDERATION AND POSSIBLE ADOPTION OF PROPOSED RULES FOR AN ADMINISTRATIVE APPEAL IN CASE NO. 2008-03 ***[Action]***

Chief of Department Joanne Hayes-White filed a Verified Complaint with the Fire Commission pursuant to Charter Section A8.343, alleging that employee failed to meet the minimum qualifications for the position of H-2 Firefighter, as required by the following:

- Department Rules and Regulations Section 1502 -- Valid Operator's License
- Department Vehicle Operations Manual 1.1 -- Minimum License Requirements (in effect prior to February 15, 2008)
- Department Vehicle Operations Manual 1.1 – Minimum License Requirements (in effect after February 15. 2008)
- Department General Order 93 A-3

The Commission found that employee failed to meet the minimum qualifications for the position, and the Commission dismissed employee from the Fire Department. The Commission is considering proposed rules for an administrative appeal in Case No. 2008-03.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment: Members of the public may comment on all matters pertaining to Agenda Item No. 2.
B. Vote on Closed Session: Vote on whether to consider the matter in Closed Session. ***[Action]***

C. Consideration and Possible Action: Consideration and possible action to adopt proposed Rules for an administrative appeal in
Case No. 2008-03 (in Open or Closed Session per the Commission vote). ***[Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as required under California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, September 24, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. **ROLL CALL**

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. **PUBLIC COMMENT**

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3. **COMMUNICATIONS**
(September 6, 2009 – September 16, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Sylvia Dong, dated September 6, 2009
2. To the Commission from Galen Dong, dated September 6, 2009
3. To the Commission from John Hanley – President, Local 798, dated September 14, 2009

Commendation and Letters of Recognition

1. From Shari Freedman to Chief Hayes-White with gratitude for the high level of service received during the August 30 fire on Frederick Street, dated September 4, 2009.
2. From Jim Connors, Fire Academy Coordinator at City College of San Francisco to the Commission, thanking Lt. Stephen McPartlan for donating his time at the Fire Academy site, dated September 16, 2009.

4. EMS RESPONSE TIMES

Presentation on the Department's EMS response times, and its strategies and time frame for meeting EMS response time requirements. Discussion and possible action to approve the Department's strategies and time frame or take other action related to response times.

5. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

6. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Tuesday, September 29, 2009 – 4:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

GOVERNMENT
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SEP 25 2009

SAN FRANCISCO
PUBLIC LIBRARY

Item No.
1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CASE NO. 2008-03: COMMISSION CONSIDERATION AND POSSIBLE ADOPTION OF PROPOSED RULES FOR AN ADMINISTRATIVE APPEAL IN CASE NO. 2008-03 ***[Action]***

This item was originally scheduled to be heard on Thursday, September 24, 2009 at 5:00 p.m., but was rescheduled to this date and time.

Chief of Department Joanne Hayes-White filed a Verified Complaint with the Fire Commission pursuant to Charter Section A8.343, alleging that employee failed to meet the minimum qualifications for the position of H-2 Firefighter, as required by the following:

- Department Rules and Regulations Section 1502 -- Valid Operator's License
- Department Vehicle Operations Manual 1.1 -- Minimum License Requirements (in effect prior to February 15, 2008)
- Department Vehicle Operations Manual 1.1 – Minimum License Requirements (in effect after February 15. 2008)
- Department General Order 93 A-3

The Commission found that employee failed to meet the minimum qualifications for the position, and the Commission dismissed employee from the Fire Department. The Commission is considering proposed rules for an administrative appeal in Case No. 2008-03.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment: Members of the public may comment on all matters pertaining to Agenda Item No. 2.

B. Vote on Closed Session: Vote on whether to consider the matter in Closed Session. ***[Action]***

C. Consideration and Possible Action: Consideration and possible action to adopt proposed Rules for an administrative appeal in Case No. 2008-03 (in Open or Closed Session per the Commission vote). ***[Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as required under California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2: Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, October 8, 2009 – 4:30 PM
698 Second Street, Room 102, San Francisco, CA 94107

10-01-09P04:25 RCVD

AGENDA

GOVERNMENT
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OCT - 2 2009

SAN FRANCISCO
PUBLIC LIBRARY

Item No.
1. ROLL CALL

President	Victor Makras
Vice President	Stephen Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CASE NO. 2009-01: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL ***[Action item]***

In accordance with Article 40 of the Rules and Regulations, employee has appealed a 2-day suspension for the period June 20 and 21, 2009. Employee is charged with violation of the Rules and Regulations as follows:

Section 3923 – Disobedience

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

a. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on Agenda items that are scheduled for discussion or action. [Government Code §54954.3(a), Administrative Code §67.15(b)]

1. Public Comment on Agenda Item No. 2, including [*if there is a motion or request to go into Closed Session]* public comment on whether to go into Closed Session.

2. *If there has been a motion or request to go into Closed Session:* Vote on whether to hold Closed Session. ***[Action Item]***

b. Deliberations/Possible Action, Open or Closed Session

1. Deliberations, and possible action on Suspension Appeal (in Open or Closed Session per the Commission vote). ***[Action Item]***

c. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code Section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action Item]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, October 8, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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OCT - 6 2009

SAN FRANCISCO PUBLIC LIBRARY

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3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on September 10, 2009 and the special meetings on September 24, 2009 and September 29, 2009.

4. COMMUNICATIONS
(September 21, 2009 – September 30, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from James Corrigan, dated September 21, 2009
2. To the Commission from James Corrigan, dated September 23, 2009
3. To the Commission from Rebecca Simonitsch, dated September 27, 2009

Commendation and Letters of Recognition

1. From Neal Coonerty, Chair of the County of Santa Cruz Board of Supervisors and John Ferreira, Chief - Cal Fire, with gratitude for mutual aid assistance with the recent Lockheed Fire.

5. RESOLUTION REGARDING FIRE AND EMS APPARATUS AND VEHICLE REPLACEMENT PROGRAM

Discussion and possible action to approve a resolution updating the Fire and EMS Apparatus and Vehicle Replacement Program (previously adopted in Fire Commission Resolution 2007-05).

6. RESOLUTION REGARDING FULLY EQUIPPED APPARATUS

Discussion and possible action to adopt a Resolution requiring secondary apparatus to be fully equipped 24/7, effective November 1, 2009.

7. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS

Discussion to approve two proposed Fire Department Administrative Bulletins. The two bulletins are:

1. 2.11 Submittal Guidelines for Emergency Evacuation Signs
2. 5.09 Lockbox Program- Guideline for New & Replacement Lockboxes

The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted a public hearing on Friday, September 25, 2009 to allow the public to provide input on the proposed bulletins. The two bulletins under consideration at this meeting have been posted on the Department's website since August 14, 2009.

8. REPORT ON CIVILIAN DISPATCHERS

Report from the Department on the status of civilian dispatchers at the Department of Emergency Management.

9. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

10. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

The Fire Commission Office is located at 698 Second Street, Room 220, San Francisco, CA 94107. The Fire Commission telephone number is (415) 558-3451; the fax number is (415) 558-3413. The web address is www.sfgov.org/fire_comm/. Office hours are from 8:30 a.m. to 5:00 p.m., Monday through Friday.

Information on Disability Access

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, October 22, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

10-13-09A04:46 RCVD

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PROMOTIONAL BADGE PINNING

Promotional badge pinning for Fire Protection Engineers Fred Stumpp, Jon Corbett, Sagiv Weiss-Ishai and Jose Albano by Chief of Department Joanne Hayes-White.

3. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on September 24, 2009 and the special meeting on October 8, 2009.

5. COMMUNICATIONS
(October 4, 2009 – October 16, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from James Corrigan, dated October 4, 2009
2. To the Commission from Angela Freeman, dated October 6, 2009

3. To the Commission from James Corrigan, dated October 7, 2009
4. To the Commission from Gary Converse, dated October 9, 2009

6. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS

Discussion and possible action to approve two proposed Fire Department Administrative Bulletins. The two bulletins are:

1. 2.11 Submittal Guidelines for Emergency Evacuation Signs
2. 5.09 Lockbox Program- Guideline for New & Replacement Lockboxes

The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted a public hearing on Friday, September 25, 2009 to allow the public to provide input on the proposed bulletins. The two bulletins under consideration at this meeting have been posted on the Department's website since August 14, 2009. This item was a discussion item at the Commission's regular meeting on October 8, 2009.

7. DEMOGRAPHIC CHARACTERISTICS AND POLICY ON DIVERSITY IN THE UNIFORMED RANKS OF THE DEPARTMENT

Report and discussion on the demographic characteristics of the uniformed ranks of the Department, development of bilingual exams and other examination issues related to diversity, and the Department's policy on diversity.

8. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

10. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, November 12, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THIS MEETING HAS BEEN CANCELLED

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Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on October 8, 2009.

4. COMMUNICATIONS
(October 17, 2009 – November 5, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Angela Freeman, dated October 17, 2009

Commendations Received:

1. To Deputy Chief Patrick Gardner from Vivian Wilder, commending Medic 54, Paramedic Jeff Covitz and EMT Henry Trong for professional and courteous assistance received on October 11, 2009 (dated October 12, 2009)

5. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

6. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, November 19, 2009 – 5:00 p.m.
698 Second Street, Room 221, San Francisco, CA 94107

AGENDA

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NOV 17 2009

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Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CASE NO. 2009-01-: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT AND POSSIBLE APPROVAL OF FINDINGS OF FACT
[Action item]

In accordance with Article 40 of the Rules and Regulations, employee has appealed a 2-day suspension for the period June 20 and 21, 2009. Employee is charged with violation of the Rules and Regulations as follows:

Section 3923 – Disobedience

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

On October 8, 2009, by unanimous vote of the members present, the Commission denied employee's suspension appeal and upheld the 2-day suspension. The Commission is now considering proposed findings of fact in relation to that decision.

This case may be heard in closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on all matters pertaining to Agenda Item No. 2, including the proposed Findings of Fact and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on proposed Findings of Fact in Closed Session. ***[Action]***

C. Deliberations and Possible Action

1. Deliberations and possible action on proposed Findings of Fact (in Open or Closed Session, per the Commission's vote). ***[Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, November 19, 2009 – 5:30 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

GOVERNMENT DOCUMENTS DEPT

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Item No.
1. **ROLL CALL**

President	Victor Makras
Vice President	Stephen Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans

2. CASE NO. 2009-02: HEARING ON VERIFIED COMPLAINT FILED BY CHIEF OF DEPARTMENT, INCLUDING POSSIBLE DELIBERATIONS, OR OTHER ACTION ON CHARGES ***[Action item]***

On September 10, 2009, Chief of Department Joanne Hayes-White filed a verified complaint with the Commission, charging employee with violation of Department Rules and Regulations as follows:

Article 3928 – Unauthorized Leaves of Absence
Article 3924 – Disobedience
Article 3927 – Attendance, Tardiness and Failure to Report
G.O. 04 A-56 – Disciplinary Procedures for Members with Expired EMT Certificates and Paramedic Licenses

a. Public Comment on Special Meeting Agenda Item and possible Closed Session

Members of the public may comment on Agenda items that are scheduled for discussion or action [Government Code §54954.3(a), Administrative Code §67.15(b)]

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

b. Votes on Closed Session:

(1) Whether to hold the hearing on the verified complaint in Closed Session ***[Action]***

(2) Whether to conduct deliberations in Closed Session ***[Action]***

c. Hearing and Deliberations:

(1) Hearing on charges (in Open or Closed Session, per the Commission's vote)

(2) Deliberations and possible action on charges (in Open or Closed session, per the Commission's vote) ***[Discussion and Possible Action]***

d. If Closed Session is held, reconvene in Open Session

(1) Report any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4)

(2) Vote to elect whether to disclose any or all Closed Session discussions ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Tuesday, November 24, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. ACKNOWLEDGEMENT BY CHIEF OF DEPARTMENT

Chief Hayes-White will introduce a member of the public who assisted with a water rescue and acknowledge crews who provided critical medical support to a family.

3. PUBLIC COMMENT

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4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meetings on October 8 and October 22, 2009.

5. COMMUNICATIONS /
(October 17, 2009 – November 20, 2009)

Communications Addressed Directly to the Commission:

1. To the Commission from Angela Freeman, dated October 17, 2009
2. To the Commission from Jacquelyne Damato, dated November 11, 2009

Commendations Received:

1. To Deputy Chief Patrick Gardner from Vivian Wilder, commending Medic 54, Paramedic Jeff Covitz and EMT Henry Trong for professional and courteous assistance received on October 11, 2009 (dated October 12, 2009)

6. MEMORANDUM OF UNDERSTANDING WITH THE SFPUC REGARDING AWSS

Report on discussions with the San Francisco Public Utilities Commission regarding transfer of the Auxiliary Water Supply System (AWSS) to the PUC; possible action to provide direction to the Department on the transfer or on the Memorandum of Understanding being developed by the Department and PUC.

7. FIRE DEPARTMENT SERVICES IN THE PRESIDIO

Report on discussions with the Presidio Trust and the National Park Service - Golden Gate National Recreation Area regarding the Department providing fire suppression and emergency medical services in the Presidio, including report on the status of discussions on a contract for services. Possible action to set rates for contractual services; to provide direction to the Department on the contract discussions; or take other action related to services in the Presidio.

8. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

- Report on H-2 Examination Process

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

9. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, DECEMBER 10, 2009 – 6:00 P.M.

Discussion and possible action to finalize agenda for the December 10, 2009 regular meeting.

10. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, December 10, 2009 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	Paul A. Conroy
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

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3. COMMUNICATIONS
(November 23, 2009 – November 30, 2009)

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Communications Addressed Directly to the Commission:

1. To the Commission from James Corrigan, dated November 25, 2009

4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the special meetings on November 19, 2009 at 5:00 p.m. and 5:30 p.m.

5. CONTRACT WITH SUTTER HEALTH/DAVIES MEDICAL CENTER FOR HEALTH CHECK SERVICES

Discussion and possible action to approve a contract with Sutter Health/Davies Medical Center to provide health examinations on uniformed members of the Department, as well as supplemental examinations and testing for personnel in HazMat and scuba diving assignments. This is a two year contract, with two options to extend the term for two-years each extension.

6. REPORT ON OPERATING BUDGET INSTRUCTIONS AND PRIORITIES FOR FY10-11

Report from the Department on operating budget instructions and operating budget priorities and plans for Fiscal Year 2010-2011.

7. AWSS TRANSFER FROM THE FIRE DEPARTMENT TO THE SFPUC

Report from the Department, including discussions with a representative from the San Francisco Public Utilities Commission (SFPUC), regarding transfer of the Auxiliary Water Supply System (AWSS) to the SFPUC; possible action to vote in support of or against transfer of the AWSS to the SFPUC, or to take other action, including action related to a Memorandum of Understanding regarding the transfer.

8. OPERATING AGREEMENT WITH THE SAN FRANCISCO FIRE DEPARTMENT HISTORICAL SOCIETY

Discussion and possible action to approve an operating agreement between the Fire Department and the San Francisco Fire Department Historical Society related to Fire Department historical property and artifacts and operation of the San Francisco Fire Department Museum.

9. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

10. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, JANUARY 14, 2010 – 6:00 P.M.

Discussion and possible action to finalize agenda for the regular meeting on January 14, 2010.

11. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Special Meeting

Monday, December 21, 2009 - 4:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

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3. REPORT ON OPERATING BUDGET INSTRUCTIONS AND PRIORITIES FOR FY10-11

Report from the Department on operating budget instructions and operating budget priorities and plans for Fiscal Year 2010-2011.

4. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, January 14, 2010 – 5:00 p.m.
698 Second Street, Room 221, San Francisco, CA 94107

AGENDA

Item No.

1. **ROLL CALL**

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	George Lau
Commissioner	Andrea Evans

2. **CASE NO. 2009-02-: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT AND POSSIBLE APPROVAL OF FINDINGS OF FACT** *[Action item]*

On September 10, 2009, Chief of Department Joanne Hayes-White filed a verified complaint with the Commission, charging employee with violation of several Department Rules and Regulations, including Article 3928 (Unauthorized Leaves of Absence) and Article 3927 (Attendance, Tardiness and Failure to Report).

On November 19, 2009, by unanimous vote of the members present, the Commission voted to terminate employee. The Commission is now considering proposed findings of fact in relation to that decision.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on all matters pertaining to Agenda Item No. 2, including the proposed Findings of Fact and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on proposed Findings of Fact in Closed Session. *[Action]*

C. Deliberations and Possible Action

1. Deliberations and possible action on proposed Findings of Fact (in Open or Closed Session.

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per the Commission's vote). *[Action]*

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, January 14, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

01-13-10A11:08 RCVD

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. COMMUNICATIONS
(December 11, 2009 – January 6, 2010)

Communications Addressed Directly to the Commission:

1. To the Commission from David Drabble, dated December 21, 2009
2. To the Commission from John Hanley, dated January 5, 2010

Commendation and Letters of Recognition

1. From Paulina Ariaca, Project Manager of San Francisco Recreation and Parks Capital Improvement Division to the Fire Commission and Chief Hayes-White, recognizing Fire Inspector John Darmanin for his knowledge, direction and collaborative work throughout the Sunnyside Conservatory Restoration project.

4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meetings on November 24, 2009 and December 10, 2009, and the special meeting on December 21, 2009.

5. AWSS TRANSFER FROM THE FIRE DEPARTMENT TO THE SFPUC

Report from the Department, including discussions regarding transfer of the Auxiliary Water Supply System (AWSS) to the SFPUC; possible action to vote in support of or against transfer of the AWSS to the SFPUC, or to take other action, including action related to a Memorandum of Understanding regarding the transfer.

6. REPORT AND SUBMISSION OF CAPITAL AND EQUIPMENT BUDGET

Report from the Department and submission of capital and equipment budget for Commission review and approval.

7. BUDGET COST SAVING MEASURES FOR 2010-2011

Discussion on proposed cost-saving ideas from the Special Meeting on December 21, 2009, and possible action regarding items to include in the Department's cost savings plan.

8. EMERGENCY RESPONSE FEE

Discussion regarding options to recover lost revenue on medical dispatches where the Fire Department is the first responder but a private ambulance company transports the patient. Possible action to recommend that the Board of Supervisors establish a fee in the range of $100-$700 for each response, to reimburse the Department for its first responder response costs, or to take other action.

9. PUBLIC SERVICES SAFETY BOND MEASURE --JUNE, 2010

Presentation by Charles Higueras from DPW and discussion regarding allocation of funding for Fire Department portion of public safety bond. Possible action to recommend funding to the Capital Planning Committee.

10. RESOLUTION 2010-01: GRANT OF FEDERAL FUNDS TO EXPAND PORTABLE WATER SUPPLY SYSTEM

Discussion and possible to action to adopt a resolution encouraging the Fire Department to pursue a grant of federal funds in the amount of $9.785 Million to expand the Department's Portable Water Supply System.

11. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

12. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, JANUARY 28, 2010 – 6:00 P.M.

Discussion and possible action to set agenda for the January 28, 2010 regular meeting.

13. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, January 28, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

01-25-10A11:19 RCVD

Item No.

1. **ROLL CALL**

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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3. **COMMUNICATIONS**
(January 6, 2010 to January 21, 2010)

Commendation and Letters of Recognition

1. From James M. Vannucchi to Chief Hayes-White commending Lt. Brie Matthews, FF Joe Certain, FF Mike Guajardo and FF/PM Dan Beckwith of Engine 42 with Medics Clementino Avila and Rhaymond Vizcarra of M65 for their action and recognition of life-threatening injuries experienced by his father on January 13, 2010. (Dated January 17, 2010)

4. **APPROVAL OF THE MINUTES**

Discussion and possible action to approve the minutes from the regular meeting on January 14, 2010 and the special meeting at 5 PM on January 14, 2010.

5. **AWSS TRANSFER FROM THE FIRE DEPARTMENT TO THE SFPUC**

Report from the Department regarding transfer of the Auxiliary Water Supply System (AWSS) to the SFPUC; possible action to vote in support of or against transfer of the AWSS to the SFPUC, or to take other action, including action related to a Memorandum of Understanding between the departments regarding the transfer.

6. DRAFT FY 2010-2011 OPERATING BUDGET

Discussion regarding draft FY 2010-2011 operating budget.

7. PRESENTATION ON AMBULANCE ON-TIME PERFORMANCE

Presentation from the Operations Division on ambulance on-time performance.

8. FIRE COMMISSION RULES OF ORDER

Discussion regarding proposed revisions to the Fire Commission Rules of Order.

9. FIRE COMMISSION ANNUAL STATEMENT OF PURPOSE 2009-2010

Discussion and possible action to amend the Fiscal Year 2009-2010 Annual Statement of Purpose to update the Department's Mission Statement.

10. FIRE COMMISSION ELECTION OF OFFICERS

a. Nomination and election of Commission President.
b. Nomination and election of Commission Vice-President.

11. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT
Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on Emergency Response Fee

12. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, FEBRUARY 11, 2010 – 6:00 P.M.

Discussion and possible action to set agenda for the February 11, 2010 regular meeting.

13. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Special Meeting
Thursday, January 28, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THIS MEETING HAS BEEN CANCELLED
In the Memory of Tom Hayes, a great San Franciscan and father of Joanne Hayes-White, Chief of Department

01-26-10P03:48 RCVD

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Special Meeting
Friday, January 29, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

(This agenda is the same as the previously noticed agenda for Thursday, January 28, 2010. No items were added or deleted. The meeting was cancelled in the Memory of Tom Hayes, a great San Franciscan and father of Joanne Hayes-White, Chief of Department.)

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GOVERNMENT DOCUMENTS DEPT

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SAN FRANCISCO PUBLIC LIBRARY

Item No.

1. ROLL CALL

President	Victor Makras
Vice President	Stephen A. Nakajo
Commissioner	George Lau
Commissioner	Andrea Evans
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. COMMUNICATIONS
(January 6, 2010 to January 21, 2010)

Commendation and Letters of Recognition

1. From James M. Vannucchi to Chief Hayes-White commending Lt. Brie Matthews, FF Joe Certain, FF Mike Guajardo and FF/PM Dan Beckwith of Engine 42 with Medics Clementino Avila and Rhaymond Vizcarra of M65 for their action and recognition of life-threatening injuries experienced by his father on January 13, 2010. (Dated January 17, 2010)

4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the regular meeting on January 14, 2010 and the special meeting at 5 PM on January 14, 2010.

5. AWSS TRANSFER FROM THE FIRE DEPARTMENT TO THE SFPUC

Report from the Department regarding transfer of the Auxiliary Water Supply System (AWSS) to the SFPUC; possible action to vote in support of or against transfer of the AWSS to the SFPUC, or to take other action, including action related to a Memorandum of Understanding between the departments regarding the transfer.

6. DRAFT FY 2010-2011 OPERATING BUDGET

Discussion regarding draft FY 2010-2011 operating budget.

7. PRESENTATION ON AMBULANCE ON-TIME PERFORMANCE

Presentation from the Operations Division on ambulance on-time performance.

8. FIRE COMMISSION RULES OF ORDER

Discussion regarding proposed revisions to the Fire Commission Rules of Order.

9. FIRE COMMISSION ANNUAL STATEMENT OF PURPOSE 2009-2010

Discussion and possible action to amend the Fiscal Year 2009-2010 Annual Statement of Purpose to update the Department's Mission Statement.

10. FIRE COMMISSION ELECTION OF OFFICERS

a. Nomination and election of Commission President.
b. Nomination and election of Commission Vice-President.

11. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT
Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Report on Emergency Response Fee

12. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, FEBRUARY 11, 2010 – 6:00 P.M.

Discussion and possible action to set agenda for the February 11, 2010 regular meeting.

13. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, ~~January 14~~February 11, 2010 - 6:00 p.m.
698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THE FEBRUARY 11, 2010

MEETING HAS BEEN CANCELLED

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FEB - 4 2010

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PUBLIC LIBRARY

~~AGENDA~~

~~*Item No.*~~
~~1. ROLL CALL~~

~~President~~	~~Victor Makras~~
~~Vice President~~	~~Stephen A. Nakajo~~
~~Commissioner~~	~~George Lau~~
~~Commissioner~~	~~Andrea Evans~~
~~Chief of Department~~	~~Joanne Hayes-White~~

~~2. PUBLIC COMMENT~~

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~~3. COMMUNICATIONS *[Discussion]*~~
~~(December 11, 2009 – January 6, 2010)~~

~~**Communications Addressed Directly to the Commission:**~~

1. ~~To the Commission from David Drabble, dated December 21, 2009~~ Formatted: Bullets and Numbering
2. ~~To the Commission from John Hanley, dated January 5, 2010~~ Formatted: Bullets and Numbering

~~**Commendation and Letters of Recognition**~~

1. ~~From Paulina Ariaca, Project Manager of San Francisco Recreation and Parks Capital Improvement Division to the Fire Commission and Chief Hayes-White, recognizing Fire Inspector John Darmanin for his knowledge, direction and collaborative work throughout the Sunnyside Conservatory Restoration project.~~

~~4. APPROVAL OF THE MINUTES *[Discussion and possible action]*~~

~~Discussion and possible action to approve the minutes from the regular meetings on November 24, 2009 and December 10, 2009, and the special meeting on December 21, 2009.~~

~~*President Makras*~~	~~*Any public comment?*~~ ~~*Any questions, discussion from Commissioners?*~~ ~~*Is there a motion?*~~ ~~*Commissioner _____ moves*~~ ~~*Commissioner _____ seconds*~~ ~~*All in favor?*~~ ~~*Opposed?*~~

~~5. AWSS TRANSFER FROM THE FIRE DEPARTMENT TO THE SFPUC~~
~~*[Discussion and Possible Action]*~~

~~Report from the Department, including discussions with a representative from the San Francisco Public Utilities Commission (SFPUC), regarding transfer of the Auxiliary Water Supply System (AWSS) to the SFPUC; possible action to vote in support of or against transfer of the AWSS to the SFPUC, or to take other action, including action related to a Memorandum of Understanding regarding the transfer.~~

~~***President Makras***~~	~~*Any public comment?*~~ ~~*Any questions, discussion from Commissioners?*~~ ~~*Is there a motion?*~~ ~~*Commissioner _____ moves*~~ ~~*Commissioner _____ seconds*~~ ~~*All in favor?*~~ ~~*Opposed?*~~

~~**6. REPORT AND SUBMISSION OF CAPITAL AND EQUIPMENT BUDGET** ***[Discussion and possible action]***~~

~~Report from the Department and submission of capital and equipment budget for Commission review and approval.~~

~~***President Makras***~~	~~*Any public comment?*~~ ~~*Any questions, discussion from Commissioners?*~~ ~~*Is there a motion?*~~ ~~*Commissioner _____ moves*~~ ~~*Commissioner _____ seconds*~~ ~~*All in favor?*~~ ~~*Opposed?*~~

~~**7. BUDGET COST SAVING MEASURES FOR 2010-2011** ***[Discussion and possible action]***~~

~~Discussion on proposed cost-saving ideas from the Special Meeting on December 21, 2009, and possible action regarding items to include in the Department's cost savings plan.~~

~~President Makras~~	~~*Any public comment?*~~ ~~*Any questions, discussion from Commissioners?*~~ ~~*Is there a motion?*~~ ~~*Commissioner _____ moves*~~ ~~*Commissioner _____ seconds*~~ ~~*All in favor?*~~ ~~*Opposed?*~~

~~**8. EMERGENCY RESPONSE FEE** ***[Discussion and possible action]***~~

~~Discussion regarding options to recover lost revenue on medical dispatches where the Fire Department is the first responder but a private ambulance company transports the patient. Possible action to recommend that the Board of Supervisors establish a fee in the range of $100-$700 for each response, to reimburse the Department for its first responder response costs, or to take other action.~~

~~President Makras~~	~~*Any public comment?*~~ ~~*Any questions, discussion from Commissioners?*~~ ~~*Is there a motion?*~~

~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

~~**9. PUBLIC SERVICES SAFETY BOND MEASURE – JUNE, 2010** *[Discussion and possible action]*~~

~~Discussion regarding allocation of bond funding for Fire Department portion of public safety bond. Possible action to recommend funding to the Capital Planning Committee.~~

~~President Makras~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

~~**10. CHIEF OF DEPARTMENT'S REPORT** *[Discussion]*~~

~~REPORT FROM CHIEF OF DEPARTMENT~~

~~Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.~~

~~REPORT FROM OPERATIONS~~

~~Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications~~

~~***President Makras***~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~**11. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, JANUARY 28, 2010 – 6:00 P.M.** *[Discussion and Possible Action]*~~

~~Discussion and possible action to set agenda for the January 28, 2010 regular meeting.~~

~~***President Makras***~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~
~~*Opposed?*~~

~~**12. ADJOURNMENT**~~

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Notice of Public Hearing for Amended Fire Commission
Rules of Order

February 1, 2010

NOTICE OF PUBLIC HEARING

AT A SPECIAL MEETING ON FEBRUARY 16, 2010, THE FIRE COMMISSION WILL CONSIDER FOR POSSIBLE ADOPTION PROPOSED REVISIONS OF THE FIRE COMMISSION'S RULES OF ORDER.

Proposed Fire Commission Rules of Order are available for public inspection and copying at the Fire Commission Office, 698 Second Street, Room 220, San Francisco, during normal office hours.

Monica L. Quattrin
Commission Secretary

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Special Meeting
Tuesday, February 16, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

02-10-10A10:52 RCVD

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS
(January 23, 2010 to February 10, 2010)

1. To the Commission from Nicol Juratovac, dated January 23, 2010.
2. To the Commission from Jim Brady, dated January 23, 2010.
3. To the Commission from Marta Kimmel, dated January 24, 2010.
4. To the Commission from Dick Morten, dated January 28, 2010.
5. To the Commission from Donald A. Casper, dated January 28, 2010.
6. To the Commission from John F. Hanley, President – Local 798, dated February 8, 2010.

4. APPROVAL OF THE MINUTES
Discussion and possible action to approve the minutes from the regular meeting on January 29, 2010.

5. AWSS TRANSFER FROM THE FIRE DEPARTMENT TO THE SFPUC

Report from the Department regarding transfer of the Auxiliary Water Supply System (AWSS) to the SFPUC; possible action to vote in support of or against transfer of the AWSS to the SFPUC, or to take other action, including action related to a Memorandum of Understanding between the departments regarding the transfer.

6. AMBULANCE ON-TIME PERFORMANCE

Presentation from the Operations Division on ambulance on-time performance.

7. FIRE COMMISSION RULES OF ORDER

Discussion and possible action to adopt revised Fire Commission Rules of Order.

8. FIRE COMMISSION ANNUAL STATEMENT OF PURPOSE 2009-2010

Discussion and possible action to amend the Fiscal Year 2009-2010 Annual Statement of Purpose to reflect the Department's revised Mission Statement.

9. 2010-2011 OPERATING BUDGET

Discussion and possible action to approve the operating budget for fiscal year 2010-2011.

10. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Facilities Report

11. AGENDA FOR NEXT FIRE COMMISSION MEETING

Discussion and possible action to set agenda for the February 25, 2010 regular meeting.

12. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, February 25, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

02-22-10 08:13 RCVD

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS *[Discussion]*
(February 11, 2010 to February 19, 2010)

Communications Addressed Directly to the Commission:

1. To the Commission from Fran Sperisen, dated February 11, 2010
2. To the Commission from Edie Schaffer, dated February 19, 2010

Commendations and Letters of Recognition:

3. From Gary Alfson to Chief Hayes-White, acknowledging Department paramedics for the prompt medical attention received by his wife during their visit to San Francisco. (Dated: January 23, 2010)

4. EMERGENCY MEDICAL SERVICES SYSTEM STATUS REPORT *[Discussion]*

Presentation by Rob Dudgeon from the Emergency Medical Services Agency.

5. AMBULANCE ON-TIME PERFORMANCE *[Discussion]*

Presentation from the Operations Division on ambulance on-time performance.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

7. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, MARCH 11, 2010 – 6:00 P.M. *[Discussion and Possible Action]*

Discussion and possible action to set agenda for the March 11, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting

Thursday, February 25, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AMENDED AGENDA

02-22-10P03:35 RCVD

GOVERNMENT DOCUMENTS DEPT

FEB 22 2010

SAN FRANCISCO PUBLIC LIBRARY

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. COMMUNICATIONS ***[Discussion]***
(February 11, 2010 to February 19, 2010)

Communications Addressed Directly to the Commission:

1. To the Commission from Fran Sperisen, dated February 11, 2010
2. To the Commission from Edie Schaffer, dated February 19, 2010

Commendations and Letters of Recognition:

3. From Gary Alfson to Chief Hayes-White, acknowledging Department paramedics for the prompt medical attention received by his wife during their visit to San Francisco. (Dated: January 23, 2010)

4. EXCHANGE OF FIRE DEPARTMENT STATION NO. 1 ***[Discussion and possible action]***

Discussion and possible action to approve the Letter of Intent for Exchange of Fire Department Station No. 1 – 676 Howard and Hunt Streets.

5. AMBULANCE ON-TIME PERFORMANCE ***[Discussion]***

Presentation from the Operations Division on ambulance on-time performance.

6. CHIEF OF DEPARTMENT'S REPORT ***[Discussion]***

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

7. AGENDA FOR FIRE COMMISSION MEETING: THURSDAY, MARCH 11, 2010 – 6:00 P.M. ***[Discussion and Possible Action]***

Discussion and possible action to set agenda for the March 11, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, March 11, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

03-08-10A10:40 RECVD

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS
(February 23, 2010 to March 5, 2010)

1. From Tom Lumsden to the Commission, dated February 23, 2010
2. From James Corrigan to the Commission, received March 2, 2010

4. APPROVAL OF THE MINUTES

Discussion and possible action to approve the minutes from the special meeting on February 16, 2010.

5. PRESENTATION BY UNITED FIRE SERVICE WOMEN ***[Discussion]***

Presentation from United Fire Service Women regarding their organization and the recruitment and retention of women in the San Francisco Fire Department

6. CHIEF OF DEPARTMENT'S REPORT

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

7. AGENDA FOR NEXT FIRE COMMISSION MEETING

Discussion and possible action to set agenda for the March 25, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, March 25, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. COMMUNICATIONS *[Discussion]*
(March 8, 2010 to March 19, 2010)

1. To the Commission from Patrick Ferretti, dated March 16, 2010
2. To the Commission from Marian Griffin Boeri, dated March 16, 2010

4. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meeting on February 25, 2010.

5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT
Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

- Overview of Fire Safety Report – 360 Post Street (October 14, 2009)

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Update on Station 1
- Report on revenue recovered for damage to Department property (Admin Code §4.26)

6. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion to set agenda for the April 8, 2010 regular meeting.

7. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, April 8, 2010 - 4:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

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Item No.

1. ROLL CALL

President Stephen A. Nakajo
Vice President Andrea Evans
Commissioner George Lau
Commissioner Victor Makras

2. CASE NO. 2010-02: HEARING ON EMPLOYEE DISCIPLINE CHARGES, INCLUDING CONSIDERATION OF A PROPOSED STIPULATION AND POSSIBLE COMMISSION DELIBERATIONS AND ACTION CONCERNING VERIFIED COMPLAINT FILED BY CHIEF OF DEPARTMENT AGAINST MEMBER, DATED MARCH 8, 2010, FOR VIOLATIONS AS FOLLOWS:

Section 3907 – Safety Rules
Section 3919 – Proper Behavior
Section 3923 – Acts Detrimental to the Welfare of the Department

A. Public Comment on Special Meeting Agenda Item and possible Closed Session

Members of the public may comment on Agenda items that are scheduled for discussion or action [Government Code §54954.3(a), Administrative Code §67.15(b)]

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b)

B. Votes on Closed Session

1. Whether to hold the hearing on the verified complaint in Closed Session *[Action*

2. Whether to conduct deliberations in Closed Session *[Action]*

C. Hearing and Deliberations

1. Hearing on verified complaint (in open or Closed Session, per the Commission's vote)

2. Deliberations and possible action on charges (in open or Closed Session, per the Commission's vote) *[Discussion and Possible Action*

D. If Closed Session is held, reconvene in Open Session

1. Report any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4)

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a) *[Action]*

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, April 8, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS ***[Discussion]***
(_March 26, 2010 to March 30, 2010)

1. From Lisa Rheinheimer to the Commission, dated March 28, 2010

4. APPROVAL OF THE MINUTES ***[Discussion and possible action]***

Discussion and possible action to approve the minutes from the special meeting on March 11, 2010, and the regular meeting on March 25, 2010.

5. EMERGENCY MEDICAL SERVICES SYSTEM STATUS REPORT ***[Discussion]***

Presentation from the Emergency Medical Services Agency regarding EMS System status report, and overview of the role of EMSA as it relates to the San Francisco Fire Department.

- Report from SFFD EMS Medical Director on Accomplishments for 2008 & 2009, and the role of the Medical Director in the EMS system.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

- Update on arson investigation regarding the February 5, 2009 fire at 627 Felton Street (Fire Marshal)
- Discussion on Safety Report regarding the October 14, 2009 fire at 360 Post Street.

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the April 22, 2010 regular meeting.

8. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, April 22, 2010 – 4:00 p.m.
698 Second Street, Room 221, San Francisco, CA 94107

AGENDA

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APR 19 2010

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Item No.
1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras

2. CASE NO. 2010-03: HEARING AND DELIBERATIONS ON VERIFIED COMPLAINT FILED WITH THE COMMISION BY CHIEF OF DEPARMENT ***[Discussion and possible action]***

On March 12, 2010, Chief of Department Joanne Hayes-White filed a verified complaint with the Commission against member for a non-punitive medical separation.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on all matters pertaining to Agenda Item No. 2, and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

B. Votes on Closed Session

1. Whether to hold the hearing on the verified complaint in Closed Session ***[Action]***

2. Whether to conduct deliberations in Closed Session ***[Action]***

C. Hearing and Deliberations

1. Hearing on verified complaint (in open or Closed Session, per the Commission's vote)

2. Deliberations and possible action on charges (in open or Closed Session, per the Commission's vote) ***[Discussion and Possible Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4)

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a) ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, April 22, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. COMMUNICATIONS *[Discussion]*
(April 3, 2010 to April 15, 2010)

1. From Scott Eberhart to the Commission, dated April 3, 2010
1. From James Connors to the Commission, dated April 8,2010
2. From James Corrigan to the Commission, dated April 8, 2010
3. From Kevin Smith to the Commission, dated April 8, 2010
4. From Damian Padilla to the Commission, dated April 11, 2010
5. From James Corrigan to the Commission, dated April 13, 2010
6. From Dee and Larry Seligman to the Commission, received April 15, 2010
7. From Andre Pichon to the Commission, dated April 15, 2010

4. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the special meeting on April 8 2010.

5. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS (*Discussion)*

Discussion concerning four of six proposed Fire Department Administrative Bulletins.

1. 2.11 Submittal Guidelines for Emergency Evacuation Signs (proposed revision)
2. 2.12 Flame Effect Performance Application Requirements
3. 5.12 Fire Department Apparatus Access
4. 5.13 Fire Safety Rules and Practices for Roofing Operations

The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted public hearings on March 2, 2010 and April 19, 2010 to allow the public to provide input on the proposed bulletins. The first bulletin under consideration at this meeting has been posted on the Department's website since March 12, 2010, and the other three have been posted for over 60 days.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

- Information on the H-2 Qualification Survey
- Update on Station 1

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the May 13, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

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Commission Office

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Information on Disability Access

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, May 13, 2010 – 12:00 Noon
698 Second Street, Room 221, San Francisco, CA 94107

AGENDA

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Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras

2. CASE NO. 2010-03: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION'S DECISION ON VERIFIED COMPLAINT FILED BY CHIEF OF DEPARTMENT *[Action item]*

On March 12, 2010, Chief of Department Joanne Hayes-White filed a Verified Complaint with the Commission for a non-punitive medical separation. A copy of the Complaint is enclosed.

On April 22, 2010, by unanimous vote of the members present, the Commission affirmed and approved the Chief of Department's recommendation for a non-punitive medical separation of employee from the San Francisco Fire Department.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on all matters pertaining to Agenda Item No. 2, including the proposed Findings of Fact and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on proposed Findings of Fact in Closed Session. ***[Action]***

C. Deliberations and Possible Action

1. Deliberations and possible action on proposed Findings of Fact (in Open or Closed Session, per the Commission's vote). ***[Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, May 13, 2010 - 12:30 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

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1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras

2. CASE NO. 2010-04: HEARING ON EMPLOYEE DISCIPLINE CHARGES, INCLUDING CONSIDERATION OF A PROPOSED STIPULATION AND POSSIBLE COMMISSION DELIBERATIONS AND ACTION CONCERNING VERIFIED COMPLAINT FILED BY CHIEF OF DEPARTMENT AGAINST MEMBER, DATED MARCH 19, 2010, FOR VIOLATIONS AS FOLLOWS:

Section 3917 – Violence
Section 3918 – Altercation
Section 3919 – Proper Behavior
Section 3923 – Acts Detrimental to the Department
Section 3925 – Insubordination

a. **Public Comment on Special Meeting Agenda Item and possible Closed Session**

Members of the public may comment on Agenda items that are scheduled for discussion or action. [Government Code §54954.3(a), Administrative Code §67.15(b)]

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

b. **Votes on Closed Session**

1. Whether to hold the hearing on the verified complaint in Closed Session *[Action]*

2. Whether to conduct deliberations in Closed Session *[Action]*

c. **Hearing and Deliberations**

1. Hearing on verified complaint (in open or Closed Session, per the Commission's vote)

2. Deliberations and possible action on charges (in open or Closed Session, per the Commission's vote) *[Discussion and Possible Action]*

d. **If Closed Session is held, reconvene in Open Session**

1. Report any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4)

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a) *[Action]*

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, May 13, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. COMMUNICATIONS ***[Discussion]***
(April 12, 2010 to May 6, 2010)

1. To the Commission from Jared Cooper and Scott Hellesto, dated April 12, 2010
2. To the Commission from Chris Madsen, dated April 16, 2010
3. To the Commission from James Corrigan, dated April 17,2010
4. To the Commission from Tom Horton, dated April 22, 2010
5. To the Commission from Nicole Cabaud, dated April 23, 2010
6. To the Commission from Shannon Riley, dated April 23, 2010
7. To the Commission from Ret. Dep. Chief of Operations, Fred Sanchez, dated April 27, 2010
8. To the Commission from Tanna Hall, dated May 3, 2010

4. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meeting on April 8, 2010, and the special meeting on April 22, 2010.

5. LEAVE OF ABSENCE *[Action]*

Discussion and possible action to approve a request by the Chief of Department for leave of absence with pay for one (1) day, Tuesday, June 1, 2010, to attend the International Conference for Fire and Rescue Executives in Calgary, AB, Canada. The Conference runs from Sunday, May 30 through Tuesday, June 1, 2010. All trip related expenses will be covered by the Canadian Association of Fire Chiefs and Canadian Professional Management Services. No Fire Department funds will be used for this trip.

Discussion and possible action to approve a request by the Chief of the Department for leave of absence with pay by Chief of Department for fourteen (14) days to attend the Harvard Kennedy School *Senior Executives in State and Local Government Program* in Cambridge, Massachusetts. (Program dates: July 5-23, 2010) All trip related expenses will be covered by the United States Fire Administration (USFA). No Fire Department funds will be used for this trip.

6. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS *[Discussion and possible action]*

Discussion and possible action to approve the following four proposed Fire Department Administrative Bulletins:

1. 2.11 Submittal Guidelines for Emergency Evacuation Signs (proposed revision)
2. 2.12 Flame Effect Performance Application Requirements
3. 5.12 Fire Department Apparatus Access
4. 5.13 Fire Safety Rules and Practices for Roofing Operations

The draft bulletins were posted on the Department's website for over 30 days in accordance with San Francisco Fire Code requirements, and the Department conducted public hearings on March 2, 2010 and April 19, 2010 to allow the public to provide input on the proposed bulletins. The draft bulletins were discussed at the Fire Commission meeting on April 22, 2010.

7. RESOLUTION 2010-01: AMENDING COOPERATIVE AGREEMENT WITH THE U.S. NAVY *[Discussion and possible action]*

Discussion and possible action to adopt a resolution recommending that the Board of Supervisors authorize the Fire Department to amend the Cooperative Agreement with the United States Navy to set the reimbursement amount for fire and medical services provided to those portions of the Hunters Point Shipyard under federal control, for the period October 1, 2010-September 30, 2011.

8. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

9. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the May 27, 2010 regular meeting.

10. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, May 27, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS ***[Discussion]***
(April 8, 2010 to April 15, 2010)

1. From James A. Barden, SFFD Division 2 to the Commission, dated May 1, 2010
2. From James Corrigan to the Commission, dated May 11, 2010

Commendation and Letters of Recognition

1. From Richard A. Brown to Chief Hayes-White commending Captain Joe Cuff for the thorough inspection on his building for fire safety and emergency evacuation. (Dated: May 17, 2010)

4. APPROVAL OF THE MINUTES ***[Discussion and possible action]***

Discussion and possible action to approve the minutes from the regular meetings on April 22, 2010 and the special meetings on May 13, 2010 at 12 Noon and 12:30 p.m.

5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

6. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the June 10, 2010 regular meeting.

7. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, June 10, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS *[Discussion]*
(May 22, 2010 to June 4, 2010)

1. To the Commission from San Francisco Fire Chiefs Association, received May 26, 2010
2. To the Commission from Joseph Alvarado, dated May 29, 2010

4. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meeting on May 13, 2010.

5. CONTRACT WITH GE SECURITIES, INC. *[Discussion and possible action]*

Discussion and possible action to approve a contract with GE Securities, Inc. dba UTC Fire and Security Americas Corporation to provide products and services for the Department's new lockbox program. The agreement is for the period July 1, 2010 through June 30, 2013, with options to extend.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the June 24, 2010 regular meeting.

8. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, June 10, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THE JUNE 10, 2010

MEETING HAS BEEN CANCELLED

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

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Commission Office

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, June 24, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. COMMUNICATIONS *[Discussion]*
(June 4, 2010 to June 18, 2010)

1. To the Commission from James Corrigan, dated June 4, 2010
2. To the Commission from Joseph Alvarado, dated June 5, 2010
3. To the Commission from James Corrigan, dated June 7, 2010

4. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meetings on May 13 and May 27, 2010.

5. CONTRACT WITH UTC FIRE & SECURITY *[Discussion and possible action]*

Discussion and possible action to approve a contract with UTC Fire and Security Americas Corporation, Inc. to provide products and services for the Department's new lockbox program. The agreement is for the period July 1, 2010 through June 30, 2013, with options to extend.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the July 8, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Wednesday, June 30, 2010 - 1:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

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JUN 24 2010

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Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras

2. CASE NO. 2010-01: HEARING ON EMPLOYEE DISCIPLINE CHARGES, INCLUDING CONSIDERATION OF A PROPOSED STIPULATION AND POSSIBLE COMMISSION DELIBERATIONS AND ACTION CONCERNING VERIFIED COMPLAINT FILED BY CHIEF OF DEPARTMENT AGAINST MEMBER, DATED JANUARY 12, 2010, FOR VIOLATIONS AS FOLLOWS:

Section 1103 - Responsibilities
Section 2802 – Enforcement of Rules, Regulations & Orders
Section 2813 – Explain Rules
Section 3907 – Safety Rules
Section 3923 – Acts Detrimental to the Welfare of the Department
Section 3935 – False Reports

a. Public Comment on Special Meeting Agenda Item and possible Closed Session

Members of the public may comment on Agenda items that are scheduled for discussion or action. [Government Code §54954.3(a), Administrative Code §67.15(b)]

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

b. Votes on Closed Session

1. Whether to hold the hearing on the verified complaint in Closed Session ***[Action]***

2. Whether to conduct deliberations in Closed Session ***[Action]***

c. Hearing and Deliberations

1. Hearing on verified complaint (in open or Closed Session, per the Commission's vote)

2. Deliberations and possible action on charges (in open or Closed Session, per the Commission's vote) ***[Discussion and Possible Action]***

d. If Closed Session is held, reconvene in Open Session

1. Report any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4)

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a) ***[Action]***

3. ADJOURNMENT

No. 2010-01

SAN FRANCISCO FIRE COMMISSION

June 25, 2010

Notice of Meeting Regarding
Proposed Revision to
SFFD Administrative Bulletin 5.09, Lockbox Program

AT THE REGULAR MEETING AT 6:00 P.M. ON JULY 8, 2010, THE FIRE COMMISSION WILL CONSIDER A PROPOSED REVISION TO SFFD ADMINISTRATIVE BULLETIN 5.09, LOCKBOX PROGRAM - GUIDELINE FOR NEW AND REPLACEMENT LOCKBOXES.

THE PROPOSED CHANGE TO THE BULLETIN WILL ESTABLISH A NEW COMPLIANCE DEADLINE FOR H AND L OCCUPANCIES TO INSTALL A LOCKBOX. THE APPROVED BULLETIN HAS A COMPLIANCE DATE OF JANUARY 1, 2010. THE NEW PROPOSED COMPLIANCE DATE IS JULY 1, 2011.

Monica L. Quattrin
Commission Secretary

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, July 8, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meeting on June 24, 2010.

4. FIRE COMMISSION ATTENDANCE REPORT *[Discussion and possible action]*

Discussion and possible action to approve the Fire Commission Attendance Report for fiscal year 2009-2010.

5. PROPOSED REVISION TO SFFD ADMINISTRATIVE BULLETIN 5.09, LOCKBOX PROGRAM *[Discussion and possible action]*

Discussion and possible action to consider a proposed revision to SFFD Administrative bulletin 5.09, Lockbox Program – Guideline for New and Replacement Lockboxes. The proposed change to the bulletin will establish a new compliance deadline for H and L occupancies to install a lockbox. The approved bulletin has a compliance date of January 1, 2010. The new proposed compliance date is July 1, 2011. Notice for hearing the proposed revision was posted on June 25, 2010.

6. 2010 FIRE CODE *[Discussion]*

Discussion regarding draft 2010 San Francisco Fire Code.

7. CONTRACTS FOR SAN FRANCISCO FIRE DEPARTMENT TO PROVIDE FIRE AND EMERGENCY MEDICAL SERVICE TO THE PRESIDIO. *[Discussion]*

Discussion regarding: (1) a contract with Presidio Trust; and (2) a contract with Golden Gate National Recreation Area (GGNRA), a unit of National Park Service. Both contracts are for the Department to provide fire and emergency medical services in the Presidio. The initial term of each contract is October 1, 2010 to September 30, 2020, with three options to extend the term for a period of five (5) years for each extension.

8. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

9. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the August 12, 2010 regular meeting.

10. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, July 22, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THE JULY 22, 2010

MEETING HAS BEEN CANCELLED

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Special Meeting
Tuesday, July 27, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Victor Makras
Chief of Department	Joanne Hayes-White

2. CONTRACTS FOR THE FIRE DEPARTMENT TO PROVIDE FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICE IN THE PRESIDIO ***[Discussion and possible action]***

Discussion and possible action to recommend that the Board of Supervisors approve contracts with the Presidio Trust and with the National Park Service (NPS). Both contracts are for the Fire Department to provide fire suppression, emergency medical and related services in the Presidio of San Francisco. The NPS contract also provides for services by the Department to other NPS-managed lands within the geographic boundaries of San Francisco. The term of each contract is ten years, October 1, 2010 to September 30, 2020, with three options to extend the term for a period of five years for each extension. Each contract provides for reimbursement to the Department for its services, adjusted annually to reflect increases in costs to the Department to provide the services.

3. APPOINTMENT OF DISPLACED FEDERAL FIREFIGHTERS FROM THE PRESIDIO FIRE SERVICE ***[Discussion and possible action]***

Discussion and possible action to recommend that the Board of Supervisors adopt approve the appointment by the Department of fifteen permanent career civilian federal firefighters terminated from employment by the closure of the Presidio Fire Service. The appointment authority is granted under California Government Code §53270.

4. ADJOURNMENT

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, August 12, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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3. COMMUNICATIONS *[Discussion]*
(July 26, 2010 – August 6, 2010)

Communications Addressed Directly to the Commission:

1. To the Commission from Anonymous, dated July 26, 2010
2. To the Commission from Robert T. Senh, dated July 29, 2010
3. To the Commission from San Francisco Fire Chief's Association, dated July 29, 2010
4. To the Commission from Georgia Schuttish, dated August 1, 2010
5. To the Commission from Lisa Wong, dated August 2, 2010

Commendation and Letters of Recognition

1. From the American Heart Association to Chief Hayes-White, thanking the Department for Acting Section Chief Sebastian Wong's participation at the Heart Health Career Program on May 13, 2010. (Dated: June 2, 2010)

4. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meeting on July 8, 2010, and the special meetings on June 30, 2010 and July 27, 2010.

5. PRESENTATION OF AWARDS TO DEPUTY SHERIFFS *[Discussion]*

Presentation by Chief Hayes-White to Deputies of the San Francisco Sheriff's Department for heroic rescue work during a recent incident.

6. RESOLUTION RECOMMENDING ACCEPTANCE OF GIFT *[Discussion and possible action]*

Presentation from the San Francisco Firefighters Cancer Foundation regarding its gift to the Department of five commercial washer-extractors valued at approximately $44,000, to be used to remove toxins, contaminants and other potentially hazardous fluids from employees' protective clothing and equipment. Discussion and possible action to adopt Resolution 2010-03, recommending that the Board of Supervisors authorize the Chief of Department to accept the gift

7. 2010 FIRE CODE *[Discussion and possible action]*

Discussion regarding the draft 2010 San Francisco Fire Code, and possible action to recommend that the Board of Supervisors adopt that 2010 Fire Code or to take other action.

8. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

9. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the August 26, 2010 regular meeting.

10. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION *[Discussion and Possible Action]*

Conference with legal counsel to discuss anticipated litigation as defendant based on claim No. 10-03354, McLarens Young International v. CCSF, filed May 28, 2010, and proposed settlement of that claim; possible vote to recommend that the Board of Supervisors approve settlement of the claim or to take other action. This item may be heard in closed session pursuant to California Government Code §54956.9(b)(1), §54956.9(c)(3)(C) and San Francisco Administrative Code §67.10(d)(2). Number of potential cases: One.

A. Public comment on all matters pertaining to the potential closed session.

B. Motion whether to assert the attorney-client privilege and go into closed session, pursuant to Admin. Code §67.10(d)(2) and Government Code §54956.9(b)(1) and §54956.9(b)(3)(C) ***[Action]***

C. Per vote of the Commission: Possible closed session conference with legal counsel to discuss proposed settlement of claim No. 10-03354. Discussion and possible action to recommend that the Board of Supervisors approve settlement of that claim or to take other action. ***[Discussion and Possible Action]***

D If closed session is held, reconvene in open session. Motion to disclose or not disclose closed session discussion pursuant to Admin. Code §67.12(a) ***[Action]***

11. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

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Commission Office

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
August 20, 2010 – 9:30 AM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

Item No.
1. **ROLL CALL**

Commissioner Andrea Evans, Hearing Officer

2. **CASE NO. 2010-05: HEARING ON SUSPENSION APPEAL**

Hearing on employee suspension appeal in accordance with Article 40, Section 4003 of the Rules and Regulations. The appeal is on a 4-day suspension for violation of the Rules and Regulations as follows:

Section 3918 – Altercation
Section 3919 – Proper Behavior
Section 3921 – Inattention to Duty
Section 3923 – Acts Detrimental to the Welfare of the Department
SFEMSA Extremity Trauma – Protocol P-033
SFEMSA Pain Control – Protocol P-019

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public comment on all matters pertaining to Agenda Item 2, including anything pertaining to the suspension appeal and whether to hold the hearing in closed session

B. Decision by Hearing Officer on whether to hold the hearing in closed session

C. Hearing on suspension appeal (in open or closed session per the Hearing Officer's decision)

D. If closed session is held, reconvene in open session

3. **ADJOURNMENT**

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No. 2010-05

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
August 20, 2010 – 9:30 AM
698 Second Street, Room 102, San Francisco, CA 94107

THIS MEETING

HAS BEEN CANCELLED

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No. 2010-05

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, August 26, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. PRESENTATION BY CHIEF OF DEPARTMENT ***[Discussion]***

Chief Joanne Hayes-White will acknowledge and present awards to Lieutenant James O'Connell, Firefighter Henry Tasto, and Firefighter Ryan Toby, for life-saving actions.

4. RESOLUTION: ACKNOWLEDGING VICTOR MAKRAS [***Discussion and Possible Action***]

Discussion and possible action to adopt a resolution acknowledging and thanking former Fire Commissioner Victor Makras for his service on the Fire Commission.

5. RESOLUTION: 909 Tennessee Street ***[Discussion and Possible Action]***

Discussion and possible action to adopt a resolution to declare 909 Tennessee Street surplus property.

6. **2010 FIRE CODE** ***[Discussion and Possible Action]***

Discussion regarding the 2010 San Francisco Fire Code, and possible action to recommend that the Board of Supervisors adopt that 2010 Fire Code or to take other action.

7. **CHIEF OF DEPARTMENT'S REPORT** ***[Discussion]***

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

8. **AGENDA FOR NEXT FIRE COMMISSION MEETING** ***[Discussion]***

Discussion regarding agenda for the September 9, 2010 regular meeting.

9. **ADJOURNMENT**

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, September 9, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meeting on August 12, 2010.

4. RESOLUTION: ACKNOWLEDGING PAUL CONROY [*Discussion and Possible Action*]

Discussion and possible action to adopt a resolution acknowledging and thanking former Fire Commissioner Paul Conroy for his service on the Fire Commission.

5. SFFD AIRPORT DIVISION *[Discussion]*

Report from Asst. Deputy Chief David Sullivan on the function of SFFD at San Francisco International Airport.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the September 23, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
September 10, 2010 – 9:30 AM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

Item No.
1. ROLL CALL

Commissioner Andrea Evans, Hearing Officer

2. CASE NO. 2010-05: HEARING ON SUSPENSION APPEAL

Hearing on employee suspension appeal in accordance with Article 40, Section 4003 of the Rules and Regulations. The appeal is on a 4-day suspension for violation of the Rules and Regulations as follows:

Section 3918 – Altercation
Section 3919 – Proper Behavior
Section 3921 – Inattention to Duty
Section 3923 – Acts Detrimental to the Welfare of the Department
SFEMSA Extremity Trauma – Protocol P-033
SFEMSA Pain Control – Protocol P-019

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public comment on all matters pertaining to Agenda Item 2, including anything pertaining to the suspension appeal and whether to hold the hearing in closed session

B. Decision by Hearing Officer on whether to hold the hearing in closed session

C. Hearing on suspension appeal (in open or closed session per the Hearing Officer's decision)

D. If closed session is held, reconvene in open session

3. ADJOURNMENT

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No. 2010-05

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, September 23, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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3. APPROVAL OF THE MINUTES ***[Discussion and possible action]***

Discussion and possible action to approve the minutes from the regular meeting on August 26, 2010.

4. CHIEF OF DEPARTMENT'S REPORT ***[Discussion]***

REPORT FROM CHIEF OF DEPARTMENT
Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

5. PRESENTATION ON ESER BOND [*Discussion and Possible Action*]

Presentation by Department of Public Works on the San Francisco Fire Station Condition Assessment Report. Explanation of the project prioritization methodology, and presentation of a list of fire station improvement projects recommended by Fire Department Administration and Department of Public Works for inclusion in the Earthquake Safety and Emergency Response Bond Program.

Discussion and possible action to recommend that the Capital Planning Committee and Department of Public Works proceed with planning and construction of high-priority fire station improvement projects to be funded by the Earthquake Safety and Emergency Response (ESER) Bond Program, as selected and recommended by Fire Department Administration.

6. PRESENTATION: SFFISE *[Discussion]*

Presentation by members of SFFISE (San Francisco Firefighters in Safety Education), a program providing important safety information to school children in San Francisco.

President Nakajo *Any public comment?*
Any questions, discussion from Commissioners?

7. RESOLUTION 2010-07 *[Discussion and possible action}*

Discussion and possible action to adopt Resolution 2010-07 recommending that the Board of Supervisors authorize the Fire Department to amend the Department's ambulance billing contract with ADPI West, Inc., authorize the first two (2) two-year contract amendment, retroactively approve the first contract amendment to July 1, 2010, and at the Department's discretion authorize the second two (2) two-year contract.

8. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the October 14, 2010 regular meeting.

9. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
September 27, 2010 – 9:30 AM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

Item No.
1. ROLL CALL

Commissioner Andrea Evans, Hearing Officer

2. CASE NO. 2010-05: HEARING ON SUSPENSION APPEAL

Hearing on employee suspension appeal in accordance with Article 40, Section 4003 of the Rules and Regulations. The appeal is on a 4-day suspension for violation of the Rules and Regulations as follows:

Section 3918 – Altercation
Section 3919 – Proper Behavior
Section 3921 – Inattention to Duty
Section 3923 – Acts Detrimental to the Welfare of the Department
SFEMSA Extremity Trauma – Protocol P-033
SFEMSA Pain Control – Protocol P-019

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public comment on all matters pertaining to Agenda Item 2, including anything pertaining to the suspension appeal and whether to hold the hearing in closed session

B. Decision by Hearing Officer on whether to hold the hearing in closed session

C. Hearing on suspension appeal (in open or closed session per the Hearing Officer's decision)

D. If closed session is held, reconvene in open session

3. ADJOURNMENT

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No. 2010-05

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
October 14, 2010 – 4:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

tem No.

l. ROLL CALL

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President	Stephen Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman

2. CASE NO. 2010-05: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL ***[Action item]***

n accordance with Article 40, Section 4003 of the Rules and Regulations, employee has ppealed the 4-day suspension for the period June 14 and 28, 2010 and July 12 and 26, 2010. Employee is charged with violation of the Rules and Regulations as follows:

Section 3918 – Altercation
Section 3919 – Proper Behavior
Section 3921 – Inattention to Duty
Section 3923 – Acts Detrimental to the Welfare of the Department
SFEMSA Extremity Trauma – Protocol P-033
SFEMSA Pain Control – Protocol P-019

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

a. Public Comment on Special Meeting Agenda Item; Possible Closed Session

Members of the public may comment on Agenda items that are scheduled for discussion or action. [Government Code §54954.3(a), Administrative Code §67.15(b)]

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

. Public Comment on Agenda Item No. 2, including [*if there is a motion or request to go into Closed Session]* public comment on whether to go into Closed Session.

2. *If there has been a motion or request to go into Closed Session:* Vote on whether to hold Closed Session. ***[Action Item]***

b. Deliberations/Possible Action, Open or Closed Session

. Deliberations, and possible action on Suspension Appeal ***[Action Item]***

c. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action Item]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, October 14, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES ***[Discussion and possible action]***

Discussion and possible action to approve the minutes from the regular meeting on September 9, 2010.

4. COMMUNICATIONS ***[Discussion]***
(September 25, 2010 to October 8, 2010)

1. To the Commission from James Corrigan, dated September 25, 2010
2. To the Commission from Mitchell Dobin, dated September 27, 2010

COMMENDATIONS:

1. To Chief Hayes-White from Richard S. Pearce, Fire Chief of Tiburon Fire Protection District, in appreciation for the Department's support during the funeral service for Ret. Chief Franklin Buscher. (Dated: September 8, 2010)
2. To Chief Hayes-White from San Mateo County Supervisor Adrienne J. Tissier, with gratitude for the Department's assistance during the Glenview Fire in San Bruno. (Dated: September 15, 2010)

5. PRESENTATION: DIVISION OF HOMELAND SECURITY *[Discussion]*

Report from Asst. Deputy Chief Mark Kearney on the Division of Homeland Security.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the October 28, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

Commission Office

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Information on Disability Access

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SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, ~~August 12~~October 28, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

~~1. ROLL CALL~~

~~President~~	~~Stephen A. Nakajo~~
~~Vice President~~	~~Andrea Evans~~
~~Commissioner~~	~~George Lau~~
~~Commissioner~~	~~London Breed~~
~~Commissioner~~	~~Michael Hardeman~~
~~Chief of Department~~	~~Joanne Hayes-White~~

~~2. PUBLIC COMMENT~~

~~Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.~~

~~3. COMMUNICATIONS *[Discussion]*~~
~~(July 26, 2010 – August 6, 2010)~~

~~**Communications Addressed Directly to the Commission:**~~

1. ~~To the Commission from Anonymous, dated July 26, 2010~~
2. ~~To the Commission from Robert T. Senh, dated July 29, 2010~~
3. ~~To the Commission from San Francisco Fire Chief's Association, dated July 29, 2010~~
4. ~~To the Commission from Georgia Schuttish, dated August 1, 2010~~
5. ~~To the Commission from Lisa Wong, dated August 2, 2010~~

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~~**Commendation and Letters of Recognition**~~

1. ~~From the American Heart Association to Chief Hayes-White, thanking the Department for Acting Section Chief Sebastian Wong's participation at the Heart Health Career Program on May 13, 2010. (Dated: June 2, 2010)~~

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~~4. APPROVAL OF THE MINUTES *[Discussion and possible action]*~~

~~Discussion and possible action to approve the minutes from the regular meeting on July 8, 2010, and the special meetings on June 30, 2010 and July 27, 2010.~~

~~*President Nakajo*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~

~~5. PRESENTATION OF AWARDS TO DEPUTY SHERIFFS *[Discussion]*~~
~~WAITING FOR DESCRIPTION FROM CHIEF'S OFFICE~~

~~*President Nakajo*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~6. RESOLUTION RECOMMENDING ACCEPTANCE OF GIFT *[Discussion and possible action]*~~

~~Presentation from the San Francisco Firefighters Cancer Foundation regarding its gift to the Department of five commercial washer-extractors valued at approximately $44,000, to be used to remove toxins, contaminants and other potentially hazardous fluids from employees' protective clothing and equipment. Discussion and possible action to adopt Resolution 2010-03, recommending that the Board of Supervisors authorize the Chief of Department to accept the gift.~~

~~*President Nakajo*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~

~~7. 2010 FIRE CODE *[Discussion and possible action]*~~

~~Discussion regarding the draft 2010 San Francisco Fire Code, and possible action to recommend that the Board of Supervisors adopt that 2010 Fire Code or to take other action.~~

~~*President Nakajo*~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~

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~~8. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*~~

~~REPORT FROM CHIEF OF DEPARTMENT~~

~~Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.~~

~~REPORT FROM OPERATIONS~~

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~~Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications~~

~~***President Nakajo***~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~9. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*~~

~~Discussion regarding agenda for the August 26, 2010 regular meeting.~~

~~***President Nakajo***~~ ~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~10. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION *[Discussion and Possible Action]*~~

~~Conference with legal counsel to discuss anticipated litigation as defendant based on claim No. 10-03354, McLarens Young International v. CCSF, filed May 28, 2010, and proposed settlement of that claim; possible vote to recommend that the Board of Supervisors approve settlement of the claim or to take other action. This item may be heard in closed session pursuant to California Government Code §54956.9(b)(1), §54956.9(c)(3)(C) and San Francisco Administrative Code §67.10(d)(2). Number of potential cases: One.~~

~~A. Public comment on all matters pertaining to the potential closed session.~~

~~B. Motion whether to assert the attorney-client privilege and go into closed session, pursuant to Admin. Code §67.10(d)(2) and Government Code §54956.9(b)(1) and §54956.9(b)(3)(C) *[Action]*~~

~~C. Per vote of the Commission: Possible closed session conference with legal counsel to discuss proposed settlement of claim No. 10-03354. Discussion and possible action to recommend that the Board of Supervisors approve settlement of that claim or to take other action. *[Discussion and Possible Action]*~~

~~D. If closed session is held, reconvene in open session. Motion to disclose or not disclose closed session discussion pursuant to Admin. Code §67.12(a) *[Action]*~~

~~11. ADJOURNMENT~~

THE OCTOBER 28, 2010

MEETING HAS BEEN CANCELLED

SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, October 28, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

THE OCTOBER 28, 2010

MEETING HAS BEEN CANCELLED

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
~~Thursday~~Tuesday, ~~August 12~~November 9, 2010 - 6:00 p.m.
698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

~~1. ROLL CALL~~

~~President~~	~~Stephen A. Nakajo~~
~~Vice President~~	~~Andrea Evans~~
~~Commissioner~~	~~George Lau~~
~~Commissioner~~	~~London Breed~~
~~Commissioner~~	~~Michael Hardeman~~
~~Chief of Department~~	~~Joanne Hayes-White~~

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~~3. COMMUNICATIONS *[Discussion]*~~
~~(July 26, 2010 – August 6, 2010)~~

~~**Communications Addressed Directly to the Commission:**~~

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~~**Commendation and Letters of Recognition**~~

- ~~From the American Heart Association to Chief Hayes-White, thanking the Department for Acting Section Chief Sebastian Wong's participation at the Heart Health Career Program on May 13, 2010. (Dated: June 2, 2010)~~

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~~4. APPROVAL OF THE MINUTES *[Discussion and possible action]*~~

~~Discussion and possible action to approve the minutes from the regular meeting on July 8, 2010, and the special meetings on June 30, 2010 and July 27, 2010.~~

~~***President Nakajo***~~

~~*Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~
~~*Is there a motion?*~~
~~*Commissioner _____ moves*~~
~~*Commissioner _____ seconds*~~
~~*All in favor?*~~

~~5. PRESENTATION OF AWARDS TO DEPUTY SHERIFFS *[Discussion]*~~
~~WAITING FOR DESCRIPTION FROM CHIEF'S OFFICE.~~

~~***President Nakajo***~~

~~*Any public comment?*~~
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~~6. RESOLUTION RECOMMENDING ACCEPTANCE OF GIFT *[Discussion and possible action]*~~

~~Presentation from the San Francisco Firefighters Cancer Foundation regarding its gift to the Department of five commercial washer-extractors valued at approximately $44,000, to be used to remove toxins, contaminants and other potentially hazardous fluids from employees' protective clothing and equipment. Discussion and possible action to adopt Resolution 2010-03, recommending that the Board of Supervisors authorize the Chief of Department to accept the gift.~~

~~***President Nakajo***~~

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~~7. 2010 FIRE CODE *[Discussion and possible action]*~~

~~Discussion regarding the draft 2010 San Francisco Fire Code, and possible action to recommend that the Board of Supervisors adopt that 2010 Fire Code or to take other action.~~

~~***President Nakajo***~~

~~*Any public comment?*~~
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~~8. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*~~

~~REPORT FROM CHIEF OF DEPARTMENT~~

~~Report on current issues, activities and events within the Department, including Fiscal year 2009-2010 budget.~~

~~REPORT FROM OPERATIONS~~

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~~Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications~~

~~*President Nakajo* *Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~9. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*~~

~~Discussion regarding agenda for the August 26, 2010 regular meeting.~~

~~*President Nakajo* *Any public comment?*~~
~~*Any questions, discussion from Commissioners?*~~

~~10. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION *[Discussion and Possible Action]*~~

~~Conference with legal counsel to discuss anticipated litigation as defendant based on claim No. 10-03354, Mel arens Young International v. CCSF, filed May 28, 2010, and proposed settlement of that claim: possible vote to recommend that the Board of Supervisors approve settlement of the claim or to take other action. This item may be heard in closed session pursuant to California Government Code §54956.9(b)(1), §54956.9(e)(3)(C) and San Francisco Administrative Code §67.10(d)(2). Number of potential cases: One.~~

~~A. Public comment on all matters pertaining to the potential closed session.~~

~~B. Motion whether to assert the attorney-client privilege and go into closed session, pursuant to Admin. Code §67.10(d)(2) and Government Code §54956.9(b)(1) and §54956.9(b)(3)(C) *[Action]*~~

~~C. Per vote of the Commission: Possible closed session conference with legal counsel to discuss proposed settlement of claim No. 10-03354. Discussion and possible action to recommend that the Board of Supervisors approve settlement of that claim or to take other action. *[Discussion and Possible Action]*~~

~~D. If closed session is held, reconvene in open session. Motion to disclose or not disclose closed session discussion pursuant to Admin. Code §67.12(a) *[Action]*~~

~~11. ADJOURNMENT~~

THE NOVEMBER 9, 2010

MEETING HAS BEEN CANCELLED

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

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SAN FRANCISCO FIRE COMMISSION

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SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Tuesday, November 23, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

11-23-10PC1:38 RCVD

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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2. PUBLIC COMMENT

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3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve the minutes from the regular meetings on September 23 and October 14, 2010 and the Special Meeting on October 14, 2010.

4. COMMUNICATIONS *[Discussion]*
(October 15, 2010 to November 18, 2010)

1. To the Commission from Joe Bates, dated October 15, 2010
2. To the Commission from Christoph Sandoval, Director of S.F. Crisis Care, dated November 12, 2010.

Commendation and Letters of Recognition

1. To Chief Hayes-White from J. Claude Hemphill III, M.D., M.A.S., Professor of Clinical Neurology and Neurological Surgery at UCSF, with thanks for the Department's support of the RAMPART study. (Dated October 6, 2010)
2. To Chief Hayes-White from Ret. Battalion Chief Douglas L. Goodin with thanks for the Department's tribute during his son's funeral motorcade. (Dated October 28, 2010)

5. PRESENTATION: NERT *[Discussion]*

Report from Lt. Erica Arteseros, Coordinator of the NERT Program.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM ADMINISTRATION
Report on the Administrative Divisions, Fleet and Facility status, Finance and Support Services within the Department.

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the December 9, 2010 regular meeting.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

NOTICE OF COMMISSION PROCEDURES

Commission Meeting Schedule and Location

The Fire Commission meets regularly on the 2nd and 4th Thursday of each month at Fire Department Headquarters, Room 102, 698 Second Street, San Francisco. The Commission does not meet the week after Thanksgiving or between December 24th and December 31st.

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SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION SPECIAL MEETING
Thursday, December 9, 2010 – 5:00 PM
698 Second Street, Room 102, San Francisco, CA 94107

AGENDA

12-06-10 Meeting Agenda

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tem No.

1. **ROLL CALL**

President	Stephen Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	Michael Hardeman
Commissioner	London Breed

2. **CASE NO. 2010-05: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION'S DECISION ON EMPLOYEE SUSPENSION APPEAL** ***[Action item]***

n accordance with Article 40, Section 4003 of the Rules and Regulations, employee has appealed the 4-lay suspension for the period June 14 and 28, 2010 and July 12 and 26, 2010. Employee is charged with violation of the Rules and Regulations as follows:

Section 3918 – Altercation
Section 3919 – Proper Behavior
Section 3921 – Inattention to Duty
Section 3923 – Acts Detrimental to the Welfare of the Department
SFEMSA Extremity Trauma – Protocol P-033
SFEMSA Pain Control – Protocol P-019

On October 14, 2010, by a vote of 3-1, the Commission upheld the penalty of a 4-day suspension.

The following charges were sustained: Section 3918 – Altercation; Section 3919 – Proper Behavior; Section 3923 – Acts Detrimental to the Welfare of the Department

The following charges were not sustained: Section 3921 – Inattention to Duty; SFEMSA Extremity Trauma – Protocol P-033; SFEMSA Pain Control – Protocol P-019

The Commission is now considering proposed findings of fact in relation to that decision.

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

3. **Public Comment on Special Meeting Agenda Item; Possible Closed Session**

Members of the public may comment on all matters pertaining to Agenda Item No. 2, including the proposed Findings of Fact and whether to consider the matter in Closed Session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

B. Vote on Closed Session:

1. Vote on whether to conduct deliberations on proposed Findings of Fact in Closed Session. ***[Action]***

C. Deliberations and Possible Action

1. Deliberations and possible action on proposed Findings of Fact (in Open or Closed Session, per the Commission's vote). ***[Action]***

D. If Closed Session is held, reconvene in Open Session

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). ***[Action]***

3. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Thursday, December 9, 2010 - 6:00 p.m.

698 Second Street, Room 102 ■ San Francisco ■ California ■ 94107

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Andrea Evans
Commissioner	George Lau
Commissioner	London Breed
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

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3. APPROVAL OF THE MINUTES ***[Discussion and possible action]***

Discussion and possible action to approve the minutes from the regular meeting on November 23, 2010.

4. COMMUNICATIONS ***[Discussion]***
(October 19, 2010 to December 3, 2010)

Commendation and Letters of Recognition

1. To Chief Hayes-White from Bruce Martin, Chief of Fremont Department, commending Asst. Deputy Chief Mark Kearney for his work on this year's Urban Shield exercises. (Dated: October 19, 2010)
2. To Chief Hayes-White from the Chin Family with gratitude to 911 Emergency Dispatch, Engine 18, Medic 23, Ambulance 57 and Engine 19 for their efficient response to a medical call for a family member. (Dated: October 22, 2010)
3. To Chief Hayes-White from Vice Admiral R.W. Hunt, U.S. Navy, thanking the Department for outstanding support during San Francisco's Fleet Week activities. (Dated: October 25, 2010)

4. To Chief Hayes-White from Travis Kubale, Ph.D. at National Institute for Occupational Safety and Health (NIOSH), commending members of the Department's Administration and Staff for their efforts to assist with data collection for the NIOSH health and research study on firefighters. (Dated: November 3, 2010)
5. To Chief Hayes-White from Laura Lifland, acknowledging the kindness and professionalism of the members of Engine 21 who came to the rescue of her dog Shasta. (Received: November 7, 2010)
6. To the San Francisco Fire Department from Jennifer Blum, with gratitude for recent NERT training which enabled her to assist passengers involved in a traffic accident. (Dated: November 15, 2010)
7. To the Fire Commission from Kurt Chun, acknowledging Engine 42, Medic 84 and Rescue Captain 3 on November 9, 2010 for demonstrating professionalism and dedication during emergency services administered to a family member on November 9, 2010 . (Dated: November 16, 2010)

5. FINANCE REPORT *[Discussion]*

Report from CFO Mark Corso on preliminary budget information regarding timeline and instructions.

6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department, including Fiscal year 2010-2011 budget.

REPORT FROM OPERATIONS

Report on overall field operations, the Bureau of Fire Prevention & Investigation, Airport Division, Emergency Medical Services and the Division of Emergency Communications

7. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the January 13, 2010 regular meeting.

8. ADJOURNMENT

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